



# Agenda: TVOC Club Meeting- Tuesday 18<sup>th</sup> March 2025

Apologies for absence: Bob Beresford, Pattie Beresford, Yvonne Hodson

## 1. Matters Arising from previous Club Meeting

## 2. Proposal to update TVOC Grants and Awards Policy (Peter Riches).

- See Appendix 3 below for proposed updated policy

## 3. Report and Request for Investment from the Mapping Working Group (Bob Beresford)

- A further meeting has been held to update and refine the mapping plans.
  - We have identified mappers for a number of events in the plan – but no other new mappers have offered to help.
- We have identified Bicester as a potential urban area, but we do not have enough resource to do it ourselves.
  - We would like to seek external help to get a quote to map it.
  - We would prepare a specification and invitation to quote. It would highlight the area to be mapped at 1:4000 ISSprOM 2019-2 in OCAD.
- As we move to using more technology we want to improve mapping in the field using OCAD and the Sketch App (which we have), but would like to increase GPS accuracy using external GPS Devices.
  - We propose that TVOC pays for individual mappers to purchase a Garmin Glo 2 GPS device (typically £90). This links by Bluetooth to a phone or tablet for use in the terrain.
- I've sent the new TVOC logo to the mappers (with instructions) so they can use it on their maps.
- I have sent details to the mappers of how to extract OS MasterMap files into OCAD – this provides detailed maps of the terrain, more useful in Urban maps.

## 4. Recent Club Successes

## 5. Juniors Update (Paul Taylor)

## 6. Past Events

## 7. Event Diary

## 8. Treasurer's Report (Janusz Holender)

## 9. Other Officers' Reports

## 10. SCOA

## 11. Any Other Business

- a) Minor updates to TVOC Volunteers Conduct Policy following input from BADO (Peter Riches)
- b) Waddesdon Manor In-Tentz weekend, 05JUL25 (Yvonne Hodson)

Waddesdon Manor are repeating this weekend for Scouts and Guides in July and we have again offered to put on Orienteering as one of their activities. It's on Saturday July 5th and this year we are giving them a score event. There are 5 sessions during the day. They are expecting 150 participants this year, so we'll be busy. Yvonne will be calling for helpers.

**Date of next online meeting:** To be confirmed as 7.30pm on Tuesday 20<sup>th</sup> May 2025



# TVOC Club Meeting: Agenda and Previous Actions

## Tuesday 18<sup>th</sup> March 2025

Meeting to be held online at 7:30pm.

**Present:**

**Apologies for absence:** Bob Beresford, Pattie Beresford

### 1. Matters Arising from previous Club Meeting

a) Retirees from Orienteering:

John has worked with Mike Shires to produce an appropriate graphical design for Martin Ricketts. This is now being printed prior to presentation to Martin. Neville has seen Martin at a recent Parkrun.

b) Sponsorship for individuals attending overseas events:

A copy of the Policy was included in Appendix 3 of the previous (July) Minutes.

**ACTION CARRIED OVER:** Peter and Janusz to progress outside the meeting

c) Update on feedback to Working Group following production of the Strategic Plan for Events and Mapping (Peter Riches)

d) Identifying new Coaches (Peter Riches)

Peter reported that he is trying to:

- Identify potential coaches
- Obtain commitment from potential coaches to become coaches

**ACTION ONGOING:** Peter Riches to identify more people who could become coaches.

e) Octavian Droobers (OD) grant for appointment of a Development Officer (Peter Riches)

Peter mentioned previously that OD had obtained a grant to employ a Development Officer to support the development of their club.

A discussion was had at the previous meeting about whether TVOC should apply for similar funding.

**ACTIONS:**

- If anyone has further thoughts following the previous meeting, please provide them to Peter and Paul Eaton
- Peter and Paul Eaton to discuss further

f) Defibrillator location at events (Alun Jones)

The following was **AGREED** at the previous meeting:

- At events with professional First Aiders present (who would presumably be based in Assembly, and equipped with an AED), the club AED should be at the Finish (and **wherever possible** with a Finish team of which at least one member present is trained in its use)
- At events without professional First Aid, the club AED should be at the download tent, EXCEPT as follows:
  - If the Finish is some distance from Download (let's say more than 200m) then the Organiser must decide whether it should be at the Finish. **Wherever possible**, this will require the Finish to be manned by someone trained in CPR/AED use.
- A selection of laminated signs would be made to be laid out / put up at each event stating where the defibrillator is sited for each event.

**ACTION:** Pattie and Jon W will draft and laminate suitable signs to be deployed at future events

g) Review of TVOC Safety Plan (Peter Riches)

Following a discussion at the previous meeting, the following ACTIONS were taken:

**ACTIONS:**

- Peter and Jon W to discuss further



- Jon W to revise the Safety Plan wording accordingly

h) Update on maintenance of POC at Oxford University Parks (John Dalton)

i) Club Logo (Chris Poole)

After discussion at the previous meeting, it was **AGREED** that, in future, the logo should be black and orange. This is to better emulate the colour of orienteering control flags.

**ACTIONS:**

- John Dalton will inform Adam Poole (Webmaster) of this decision
- John will ask Adam to:
  - Re-colour the logo using orange
  - Develop a png version of the logo that mappers can use on maps in the future
  - Document the RGB mix of the orange colour

## 2. Proposal to update TVOC Grants and Awards Policy (Peter Riches)

- See Appendix 3 below for proposed updated policy

## 3. Report and Request for Investment from the Mapping Working Group (Bob Beresford)

- A further meeting has been held to update and refine the mapping plans.
  - We have identified mappers for a number of events in the plan – but no other new mappers have offered to help.
- We have identified Bicester as a potential urban area, but we do not have enough resource to do it ourselves.
  - We would like to seek external help to get a quote to map it.
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## 4. Recent Club Successes

## 5. Juniors Update (Paul Taylor)

## 6. Past Events

a) Thame Urban, Sunday 05JAN25

**PREVIOUS ACTION:** Peter to discuss the regular scheduling of an event post-New Year with Neville

b) Ensuring lessons learned from Past Events are actually recorded correctly and put into action (Alun Jones)

It was generally felt that TVOC documentation for Organisers and Planners should always be updated to reflect lessons learned from previous events.

**FURTHER DISCUSSION TO BE HELD AT NEXT MEETING**



- c) Saturday Series: Kings Wood, 01MAR25

## 7. Event Diary for 2025, 2026 and into 2027:

See the TVOC web site for all events being publicised by TVOC:

<https://tvoc.org.uk/events/>

See the following new document for a list of all TVOC events planned:

<https://docs.google.com/spreadsheets/d/1yE9dOTLr5WVte8rTLBBYIaKaPkAhkG57SiN7TguBd2s/edit?usp=sharing>

**NOTE:** The meeting should now be reviewing newly appointed Planners and Controllers for Level C events. (Level B events are reviewed by SCOA).

### a) 2027 Events

Chiltern Challenge 2027 (Nettlebed). The general consensus of club members is to avoid bussing if at all possible

#### **ACTIONS:**

- Neville offered to visit the site to look at one possible area of car parking
- John Dalton plans to look into the logistics of providing car park tracking to protect any car parking field

### b) Documentation of Developing Event Programme

#### **PREVIOUS ACTIONS:**

- Neville will update the above spreadsheet with all changes to locations and dates of future planned events
- Neville will ensure any relevant event-related outputs from the Strategic Workgroup also be documented in the above spreadsheet

## 8. Treasurer's Report (Janusz Holender)

## 9. SCOA (Peter Riches)

## 10. Other Officers' Reports

- a) Chairman:
- b) Secretary:
- c) Captain:
- d) Development Officer
- e) Clothing Officer

## 11. Any Other Business

- a) Minor updates to TVOC Volunteers Conduct Policy following input from BADO (Peter Riches)
  
- b) Waddesdon Manor In-Tentz weekend, 05JUL25 (Yvonne Hodson)

Waddesdon Manor are repeating this weekend for Scouts and Guides in July and we have again offered to put on Orienteering as one of their activities. It's on Saturday July 5th and this year we are giving them a score event. There are 5 sessions during the day. They are expecting 150 participants this year, so we'll be busy. Yvonne will be calling for helpers.

## **Date of next meeting:**

To be confirmed as 7:30pm on Tuesday 20<sup>th</sup> May 2025

The meeting will be online. Login to be provided later.



Note that the meeting is open to all TVOC members.



## Appendix A: Updated, proposed TVOC Grands and Awards Policy

### TVOC Grants and Awards Policy

**This policy outlines the process and the applicable events to be able to apply for a grant or award from TVOC. Each case is reviewed on a case-by-case basis. This outline in no way commits the club to provide support.**

TVOC members who have been first claim members of the club for a continuous period of at least 12 months may claim for grants towards representation at national or international level as set out below.

Note that TVOC's policy on grants is dependent on TVOC continuing to have a healthy financial position. This policy can be changed, without notice, at any time.

#### **Representation for National Teams**

Juniors representing National teams in a major competition are eligible for a grant from SCOA. Juniors are expected to claim from SCOA in the first instance.

In respect of junior members only, there is no annual cap (as below) as there is for senior members. The club would expect a commitment to club events before and after any grant is awarded.

If a senior member of TVOC is selected to represent a National Team for a major competition\* (see below), they may claim for the costs they will incur (less any grant from SCOA) up to a maximum of £250 per year. In exchange, they need to contribute to the club in all of the following ways:

1. competing for TVOC regularly in relays / CompassSport Cup
2. planning, organising, mapping or coaching
3. writing an article on their experiences for e-News

#### **International Representation**

Those representing their Country are already able to claim 50% of the athlete contribution from SCOA (see below).

TVOC does not contribute to TVOC members who are **veterans** representing their Nations. However TVOC does support **juniors** and **seniors** (W/M21's) at the following competitions:

- Interland
- Senior Home International
- Junior Home International
- Worlds Schools Orienteering Championships (British Schools events are supported by individual schools).

Junior members may well be invited to training camps or courses and the club would consider applications for assistance in the same way, always on a case by case basis.

#### **Courses and Conferences**

If you represent TVOC at an recognised event, you will be entitled to claim back your expenses. This should be agreed with the club beforehand, so that the value to the club of your attendance can be agreed.

There may, in addition, be exceptional circumstances of hardship where the Club would consider offering support for athletes representing their country.



To apply for funding please email: [chairman@tvoc.org.uk](mailto:chairman@tvoc.org.uk)

\* Eligible competitions are WOC, JWOC, WORLD GAMES, EYOC, JEC, WORLD CUPS, EOC, WUC, WTOC, ETOC.

*Please note: it is also possible for individuals to apply for funding from SCOA. For athletes selected to represent one of the home countries in orienteering competitions, SCOA will fund 50% of the fee paid or corresponding England fee (whichever is the lower). For juniors competing at GB level, SCOA will again contribute, decided on a case by case basis. More details of SCOA's grant policy and the application form can be found at:*

*<https://www.scoa-orienteeing.org.uk/content/scoa-grants>*

Total funding support is not to exceed actual incurred costs, this relies on individual honesty, but any activity deemed to not to meet this criteria will exclude the individual from any further grant support.