



# TVOC 2023-24 AGM: Tuesday 19<sup>th</sup> November

**Meeting will be online using “Microsoft Teams”**

**Please note start time: 7:30pm start.**

To obtain meeting login details, please either:

- Contact [secretary@tvoc.org.uk](mailto:secretary@tvoc.org.uk) to receive an email containing login details for the meeting
- See login details in a forthcoming TVOC e-News

The TVOC AGM for 2023-24 will be held online on Tuesday 19<sup>th</sup> November 2024 at **7:30pm**. The AGM will be followed by the November TVOC Club meeting.

**Note:** Item 3. proposes changes to the TVOC Constitution. These changes are documented below.

## AGM Agenda

### 1. Apologies for Absence

### 2. Approval of Minutes from Previous AGM

These are available from the TVOC web site, here:

<https://tvoc.org.uk/wp-content/uploads/2024/05/TVOC-2021-22-AGM-Minutes-DRAFT-30APR24.pdf>

### 3. Proposed changes to the TVOC Constitution: Changes to the date of the Financial Year and the date of the AGM (Peter Riches)

The following changes are being proposed to the TVOC Constitution:

- a. That the end of the TVOC financial year be changed from 31<sup>st</sup> August to 31<sup>st</sup> March
- b. That the usual date of the AGM should be changed from November to June

It is therefore also proposed that the current financial year (2024-25) be extended by 7 months from 1<sup>st</sup> September 2024 to 31<sup>st</sup> March 2026.

The purpose of these changes are as follows:

1. To encourage more attendees at AGMs in the future by associating the AGM with an early Summer Series evening event taking place in the daylight
2. To ensure there is only a relatively short gap between the end of the club's financial year, and the scheduling of that year's AGM

### 4. Officers Reports

- Chairman's Report (Peter Riches)
- Treasurer (Janusz Holender)
  - Report
  - To consider and (if approved) to adopt a statement of the Club's accounts for the year ending on the previous 31st August
  - To approve arrangements for auditing the Club's accounts for the current year
- Membership Secretary Report (Marie-Anne Fischer)

### 5. Election of Officers for 2024-25

- Chair
- Vice Chair
- Treasurer
- Secretary

### 6. Any Other Business

**Proposed Changes to the TVOC Constitution:**



In **red** below are the specific changes being proposed to the TVOC Constitution:

8. The Treasurer of the Club shall cause proper books of account to be kept in respect of firstly, all sums of money received and expended by the Club and the matters in respect of which such receipts and expenditure take place and secondly, the assets and liabilities of the Club. The books of account shall always be open to inspection of the members. The account shall be balanced on ~~31st August~~ **31<sup>st</sup> March** in each year and audited before the next Annual General Meeting.
  
10. A General Meeting of the Club shall be held in every ~~November~~ **June** (or at such other time as the Officers shall think fit) to transact the following business:-
  - (A)
    - (i) To consider and if approved. to adopt a statement of the Club's accounts for the year ending on the previous ~~31st August~~ **31<sup>st</sup> March**.
  
    - (ii) To consider and if approved to adopt any alteration to the Constitution of the Club that has been proposed to the Secretary in writing not less than one month before the date of the meeting. Such alteration must be specified in the Notice Convening the meeting.
  
    - (iii) To elect the officers.
  
    - (iv) To approve arrangements for auditing the Club's accounts for the current year.
  - (B) To deal with any special matter any of the Officers desire to bring before the members and to receive suggestions from the members for consideration by any of the Officers.

The TVOC AGM will be followed immediately by the TVOC Club Meeting.



# TVOC Club Meeting: Agenda and Previous Actions: Tuesday 19<sup>th</sup> November

Meeting to be held online at 7:30pm.

**Present:**

**Apologies for absence:**

## 1) Matters Arising from previous Club Meeting

### a) Stonor (John Dalton)

Having actually spoken to the Estate Manager, the initial dialogue was promising. But, having sent over more information about orienteering, John has so far found it impossible to get any response or return of contact from the estate.

### b) Wormsley (John Dalton)

The estate is still planning to discuss orienteering and let us know whether they see this as an option for the estate. The estate has been very busy recently and has apologised for how long this discussion has taken.

### c) Retirees from Orienteering:

It was agreed we should acknowledge formally people who were 'retiring' from orienteering and who had contributed greatly to the club over many years – e.g. Colin Duckworth, Martin Ricketts. A suitable presentation (also including permanent Social Membership) should be made to them.

**ACTION CARRIED OVER:** Peter Riches / John Dalton to decide and progress

### d) Sponsorship for individuals attending overseas events:

John Dalton located the Grants and Awards Policy that was discussed in the July and September 2023 TVOC meetings. A copy of the Policy was included in Appendix 3 of the previous (July) Minutes.

**ACTION CARRIED OVER:** Peter and Janusz to progress outside the meeting

### e) Update on set up of Working Group to produce a Strategic Plan for Events and Mapping (Peter Riches)

### f) Agreement to TVOC Membership Fees for 2025

**ACTION:** John Dalton to inform British Orienteering as required.

**UPDATE:** BO informed of membership fees. Treasurer has paid TVOC Affiliation Fee.

### g) New Coaches (Peter Riches)

Chris Poole will become more involved with SCOA coaching.

**ACTION:** Peter Riches to identify more people who could become coaches.

### h) Request to map Abingdon School (John Dalton)

John Dalton received a request from Will Bower, teacher at the school.

**ACTION:** John Dalton to liaise with Bob and Abingdon School over this.

### i) 2024 Club Championships (Heidi Lloyd)

Heidi asked what the plans were to hold a 2024 Club Championships.

**ACTION:** Peter agreed to contact Captain, Alison Smith, and discuss an appropriate forthcoming event for these.

### j) Radio Orienteering at the Chiltern Challenge in April at Hambleden (Robin Bishop)

Robin asked that we seek permission for a Radio Orienteering event alongside the Chiltern Challenge.

Organiser, John Dalton, could see no objection providing the necessary landowner fees were paid.

### **ACTIONS:**

- John Dalton to inform the landowner of a Radio Orienteering course being set up at the event



- Robin Bishop to check for any concerns with Planner, Nigel Bunn

## **2) Matters Arising from AGM**

## **3) Recent Club Successes**

## **4) Juniors Update (Paul Taylor)**

## **5) Past Events**

- a) Hodgemoor Regional Event, Level C, October 20<sup>th</sup>
- b) Oxford City Race, Level C, October 20<sup>th</sup> (OUOC event)

## **6) Provision of Very Short Green Courses at all TVOC events in the future to better support less fit / older club members (Peter Riches)**

## **7) Event Diary for remainder of 2024, 2025, 2026 and into 2027:**

See the TVOC web site for all events being publicised by TVOC:

<https://tvoc.org.uk/events/>

See the following new document for a list of all TVOC events planned:

<https://docs.google.com/spreadsheets/d/1yE9dOTLr5WVte8rTLBBYlaKaPkAhkG57SiN7TguBd2s/edit?usp=sharing>

**NOTE:** The meeting should now be reviewing newly appointed Planners and Controllers for Level C events. (Level B events are reviewed by SCOA).

## **8) Treasurer's Report (Janusz Holender)**

## **9) Other Officers' Reports**

- a) Chairman:
- b) Secretary:
- c) Captain:
- d) Development Officer
- e) Clothing Officer

## **10) Any Other Business**

### **Date of next meeting:**

To be confirmed as 7:30pm on Tuesday 21<sup>st</sup> January 2025

The meeting will be on-line. Login to be provided later.

Note that the meeting is open to all TVOC members.

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