



# TVOC 2022-2023 AGM: Minutes (DRAFT)

Held at 6:30pm on Tuesday 30th April 2024 at the James Figg pub, 21 Cornmarket, Thame, OX9 2BL.

## Apologies for absence

Chris Poole, Bob Beresford, Pattie Beresford, Marie-Anne Fischer, Mark Thompson, Ben Green

## 1. Present:

John Dalton (Secretary, chaired the meeting), Neville Baker (Vice Chair), Janusz Holender (Treasurer), Peter Riches, Adam Poole, Robin Bishop, Heidi Lloyd, John Turner, Kathryn Turner, Tom Dobra, Mark Tarrant, Peter Rose, David Guar

## 2. Approval of Minutes of Previous AGM

**Proposer** that the previous year's Minutes be accepted: **Peter Riches**

**Seconder:** **Neville Baker**

## 3. Officer's reports

(Reports are in the Appendix below)

### Chairman:

John Dalton presented Chris Poole's report in his absence.

The meeting formally thanked Chris for all his efforts as Chair for his three years in post.

### Treasurer

- Report
  - The Treasurer briefly discussed the TVOC Balance Sheet and Income and Expenditure statements for the year ending 31<sup>st</sup> August 2023
  - During that year, the club broke event with a small overall surplus of £241 on an income and expenditure of about £18,000
  - The club had been able to invest in the support of various club needs such as laptops, internet services and our juniors. Unsurprisingly, our larger events tend to provide the bulk of the club's surpluses for re-investment back into the club's activities
  - The accounts have been independently reviewed and recorded as giving a true record of the TVOC finances on 18<sup>th</sup> September 2023 by M.H. Sleeman
  - These accounts were presented previously at the club's September 2023 meeting
  - A copy of the approved accounts is in the appendix of this document
  - The club finances continue to be under good control. The club is able to continue to invest in replacement laptops and software licenses etc. as required. The club has sufficient reserves to cope with any unexpected club needs
- To consider and (if approved) to adopt a statement of the Club's accounts for the year ending on the previous 31st August

**Proposer** that Accounts be accepted as presented: **Chris Poole**

**Seconder:** **John Dalton**

- To approve arrangements for auditing the Club's accounts for the current year by M.H. Sleeman

**Proposer** to approve arrangements for auditing: **Chris Poole**

**Seconder:** **Robin Bishop**

### **Membership Secretary**

The Membership Secretary was not able to attend the meeting. However, she provided the membership report included in the Appendix below.

## **5. Election of officers for 2022-23**

<b>Role</b>	<b>Nominations</b>	<b>Proposer</b>	<b>Seconder</b>	<b>Elected</b>
<b>Chair</b>	<b>Peter Riches</b>	<b>Chris Poole</b>	<b>John Dalton</b>	<b>Peter Riches</b>
<b>Vice Chair</b>	<b>Chris Poole</b>	<b>Janusz Holender</b>	<b>Peter Riches</b>	<b>Chris Poole</b>
<b>Treasurer</b>	<b>Janusz Holender</b>	<b>Chris Poole</b>	<b>Tom Dobra</b>	<b>Janusz Holender</b>
<b>Secretary</b>	<b>John Dalton</b>	<b>Chris Poole</b>	<b>Robin Bishop</b>	<b>John Dalton</b>

Note that the club also has a set of non-elected posts. The status of these are:

- Webmaster: Adam Poole, agrees to stay in role.
- Entries Secretary: Alun Jones, agrees to stay in role.
- Team Captain: Alison Smith, agrees to stay in role
- Results Secretary: Alun Jones, no longer wishes to retain role, has remained on as caretaker for last 5 years, a replacement is required
- Membership Secretary: Marie-Anne Fischer
- Welfare Officer: Marie-Anne Fischer.
- Fixtures Secretary: Neville Baker.
- Equipment Officer: Neville Baker.

## **6. Any other business**

None

At 6:40pm the meeting was closed.

**John Dalton**  
2<sup>nd</sup> May 2024

## **APPENDIX: Officers' Reports: Chair (Chris Poole)**

It has been a rewarding few years in the post. Dealing with the restrictions we had at the start of my tenure, then the first tentative returns to events with social distancing etc. With this did we not only have to put on our normal standard of events but also deal with the various bits of rules and advice (and at times not being certain as to which was which). But in the main we are now back to normal sailing and are putting on many events at all levels. We are only able to do this thanks to the stalwart members of the club who are there at most events helping and getting stuck in to ensure others have a great orienteering experience.

Throughout this period we have been trying to get hold of someone to take on the lead of the Results Team, the current holder has been caretaking the role for the last 5 years, and was the lead for years before that, so we really need someone to step forward for that one. We also (at time of writing), do not have a new chair identified, many have been approached, and if we have not approached you (and that would be our oversight) and you are interested in the role then let the Secretary know. The role mainly involves the bi-monthly meetings and a few (and I do mean a very few) issues that arise outside of these meetings.

It is great to see our members taking part in many larger events over the last year, and we have had great success with our juniors who are going from strength to strength. Unfortunately these juniors move on to University etc, change clubs due to location etc, but it is still great to see their onward progression in the sport to the highest levels.

In the 'middle years' of orienteering we have many returning runners. Along with those that have remained committed or new to the sport and are having success in the M/W35+ groups, and we have seen definite performance improvement here. But our most regular podium results are in the 'old and bold' M/W65+ where there have been numerous successes both individually and as teams.

Recently we have also had approaches from a few schools to see if orienteering can fit in with their needs, so it will be interesting to see if or how that develops.

So thanks to all that make this happen, from the newest member of the carparking team that may not know how to wrangle a hi-vis vest, to the elite level runners that skip through the forest with (seemingly) barely a glance at the map. This is not achieved by accident but by all your hard work, training and dedication. Remember we all had to start somewhere.

Anyway, enough from me, and may you always run in sunlit forests.

## APPENDIX: Officers' Reports: Treasurer (Janusz Holender)

### Thames Valley Orienteering Club Income and Expenditure for the year ending 31st August 2023

Description	Income		Description	Expenditure	
	2022-23	2021-22		2022-23	2021-22
Membership: Renewals / direct	£211.00	£214.00			
Equipment:			Club affil. BO & SCOA	£70.00	£450.00
			General	125.53	£33.99
			SI items, computers	£2,318.14	£464.11
			Internet	£258.99	£104.52
			Software licenses		£1,067.99
			Courses, coaching, training	£103.00	£62.30
Club General:			Meetings, Officers' exp	£0.75	£0.00
Club kit	£155.00	£987.50	Club kit	£401.97	£1,572.52
Club Dinner	£123.20	£118.10	Trophies, 50th commem.	£79.47	£1,426.97
CSC & Relays	£880.40	£1,002.33	AGM, Club Dinner	£183.20	£221.00
Kit hire	£838.00	£248.00	Insurance [4]	£379.72	£93.38
Donation	£12.00	£100.00	CSC & Relays	£1,082.00	£1,165.50
			Y-Baker Trophy entries	£647.50	£96.00
			Kit hire		
			Donations		
			Mapping	£79.80	
<b>Events:</b>					
Summer series, net of exp.	£318.40	£377.95	Summer series, levy	£185.70	£228.00
<b>Saturday series</b>					
Penn Wood		£814.00	Penn Wood		£642.25
Bradenham		£821.00	Bradenham		£721.25
Brill		£906.50	Brill		£577.55
Wittenham		£571.50	Wittenham		£431.70
Ox Uni Parks		£438.00	Ox Uni Parks		£428.20
Witney / Penn		£1,300.00	Witney / Penn		£960.49
Shotover / Bradenham		£3,925.00	Shotover / Bradenham		£2,512.35
Hodgemoor		£3,938.00	Hodgemoor		£2,764.35
Chiltern Challenge 2022	£4,639.00			£4,012.52	
Chiltern Challenge 2023				£163.90	
Wycombe Abbey Dec 22	£3,166.00			£1,839.27	
Shotover April 15 [1]	£2,744.38			£2,111.25	
Hambleton March 24 [2]	£1,016.80			£776.80	
<b>Saturday Series</b>					
Coombe Hill 1st October	£435.00			£633.92	
Chesham Bois 19th Noveml	£733.00			£570.88	
Brill Feb 25th	£825.00			£476.86	
Cuttislowe 6 May	£574.33			£346.77	
Waddeston - June	£687.84			£296.54	
Oxford - July	£563.08			£314.66	
Wendover - Sept	£8.10			£120.00	
Abingdon - Sept 23	£106.50			£212.80	
Hodgemore - Oct 23				£4.68	
<b>Events total</b>	<b>£15,817.43</b>	<b>£13,091.95</b>	<b>Events total</b>	<b>£12,066.55</b>	<b>£9,266.14</b>
<b>Total Income</b>	<b>£18,037.03</b>	<b>£15,761.88</b>	<b>Total Expenditure</b>	<b>£17,796.62</b>	<b>£16,024.42</b>
<b>Surplus / deficit</b>	<b>£240.41</b>	<b>-£262.54</b>			

#### Notes

- 1) SCOA levies not paid - no info
- 2) £240 to be refunded

M.H.  
18/9/23

M. H. SLEEMAN F.C.M.A.

**Thames Valley Orienteering Club  
Balance Sheet at 31st August 2023**

	Year 22-23	Year 21-22
<b>Balance at start of year:</b>		
Deposit account	£11,002.73	£14,000.95
Current account	£4,715.83	£1,978.37
OCC deposit [1]	£250.00	£250.00
<b>Total</b>	<b>£15,968.56</b>	<b>£16,229.32</b>
Bank Interest	49.29	£1.78
Surplus / deficit for year	240.41	-£262.54
	<u>£16,258.26</u>	<u>£15,968.56</u>
<b>Balance at end of year:</b>		
Deposit account	£12,552.02	£11,002.73
Current account	£3,456.24	£4,715.83
OCC deposit	£250.00	£250.00
<b>Total</b>	<b>£16,258.26</b>	<b>£15,968.56</b>
<b>Other Assets:</b>		
Club kit	£580.00	£790.00
General Equipment [2]	£394.50	£1,600.00
SI kit & computers [2,3]	£10,375.02	£9,300.00
Software licences[4,5]	£350.00	£700.00
Other Total	£11,699.52	£12,390.00
<b>Total Assets 31st Aug</b>	<b>£27,957.78</b>	<b>£28,358.56</b>

*Notes:*

[1] £250 deposit kept by Oxford City Council

[2] all assets depreciated using the linear depreciation as per TVOC new financial policy, (4 years for computers, 3 year dibber batteries and 10 years other assets)

[3] 2 laptops and SI batteries purchased this year

[4] 3-year OCAD subscription has 1 year left

[5] SI licence expires 30/6/2024

I certify that this is a true record.

*M.H.*

18/9/2023

M.H. SLEEMAN F.C.M.A.

## APPENDIX: Officers' Reports: Membership Secretary (Marie-Anne Fischer)

Stats	2018	2019	2020	2021	2022	2023
<b>Total membership</b>	254	316	262	270	258	253
Seniors	95	100	210	119	116	201 (inc part of fam)
Families/part of	57	55	108	123	112	100
Juniors	58	67	45	53	47	47
Social members	3	1	7	3	3	4
<b>Members not renewing</b>						
Juniors	5	15	19	18	14	12
Seniors	13	15	39	23	26	34
Families	13	7			8	9
Social members	3	2	0	0	0	0
Total number	84	49	58	41	56	46
<b>Reason for not renewing</b>						
Moving away	8	5	2	3	1	1
Health issues	2	1	5	1	1	
Leaving club/not orienteering	1	2				1
Too expensive		1				
Sunday clashes with other things						2
Renewed with BOF, not TVOC						2
No reply	73	38	The rest	The rest	The rest	The rest
<b>Years of membership when leaving</b>	<b>Senior/Social 2018</b>	<b>Senior/Social 2019</b>	<b>senior/social 2020</b>	<b>Jun/Sen/Soc 2021</b>	<b>Jun/Sen/Soc 2022</b>	<b>Jun/Sen/Soc 2022</b>
Joined pre 2016	6	7		7	2	
Joined 2016	1	3		n/a	2	
Joined 2017	9	4		3	2	
Joined 2018		5		5	1	
Joined 2019				8	3	4
Joined 2020				11	4	4
Joined 2021					10	12
Joined 2022						9
<b>New members</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
New juniors	1	22	11	11	5	12
New seniors	11	21	37	25	24	19
New families/part of	4	10	13	14	5	3
Social members			5			1
New members total	24	59	53	36	34	31