

TVOC Club Minutes: Tuesday 16th January 2024

Meeting held online at 7:30pm.

Present: Chris Poole (Chair), John Dalton (Secretary, Minutes), Janusz Holender (Treasurer), Neville Baker (Vice-Chair), Bob Beresford, Pattie Beresford, Jon Wheatcroft, Heidi Lloyd, Paul Eaton, Paul Taylor, Robin Bishop

Apologies for absence: Adam Poole, Marie-Anne Fischer

1) Matters Arising from previous Club Meeting

a) Date for AGM and Annual Dinner. Either Tuesday 16th or Tuesday 30th April 2024 tbc. Plan is to hold a 45 minute Urban event in Thame, starting at 6:30. Finish by 7:30. Location will be a local pub. People can then order bar food. Then the AGM will be held, including club presentations. Finish by 9pm.

The event would therefore kick off the Summer Series (see below). Chris Still waiting for pub venue to confirm availability so a date can be confirmed. **ACTION CARRIED OVER**

b) 2023 TVOC Club Championships

The mapper of the event at Black Park was Andrew Chalmers, who ran non-competitively in the Club Championships there. He would otherwise be Club Champion. The decision to run non-competitively was questioned.

ACTION: Chris to talk to Alison to see whether we should treat Andrew as competitive and award him the Club Championship in his class. **ACTION CARRIED OVER**

c) Defibrillators: Should we purchase one (following email from British Orienteering) (Chris Poole) John Dalton thought it would have been better to have one available than not have one and need one.

A question was asked about maintenance. We would have to allocate someone to look after it. It would need to come to our Level D events. (We have external first aiders to Level C events normally, who bring their own defibs.).

Jon Wheatcroft wondered if TVOC could apply for some funds from SCOA to support such a purchase.

No one in the meeting felt we should NOT proceed with this purchase.

Chris Poole **PROPOSED** that authorise the Treasurer to order a defib (perhaps through BOF if cost effective). And that we authorise the Treasurer to seek support for funding from SCOA. This was **AGREED**.

ACTIONS:

- Janusz to order a defibrillator
- Then, Janusz to approach SCOA to request funding support

2) Recent Club Successes

Jon Wheatcroft still has uncollected SCOA Champion medals. Jon will bring them to Chiltern Challenge in March. Otherwise, contact Jon.

The Southern England Urban Orienteering League (SEUOL) results have just been posted. 2023 champions have been announced. Overall results are available from here: https://www.oxfordfusion.com/ukul/index.cfm?Year=2023&Org=5&Test=0

Tom Dobra: 1st in Men's Open
 Paul Taylor: 1st in Veteran Men 40+



Roger Thetford 2nd in Supervet Men 55+

Jon Wheatcroft reported that the new SCOA league is being setup for 2024.

3) Juniors Update (Paul Taylor)

Certificates and prizes for 2023 have now been issued. So the 2023 league is complete.

There is not much news for 2024 since the last meeting. The 2024 Junior League has commenced at Brill event. Results are on the web site.

We are coming towards Yvette Baker qualifcatdion time of year. We are planning to hold the SCOA Yvette Baker qualifying event at our Hodgemoor event.

We are planning some junior TVOC training. Simon Kippin is keen to get more juniors into the SCOA squad. He is hoping to run a TVOC-specific event to encourage this to happen.

4) Past Events

a) Chiltern Challenge, Bradenham and Naphill Common. (Sunday 10th December 2023, National/Level B, SCOA Championships)

Event went very well. Courses were all excellent. Weather on the day was poor. Event was dry at the start when we got most vehicles on, but getting the trader vehicles off after the rain was difficult. The field was unfortunately left in a bit of a mess. Chris has had to work hard to placate the farmer. In future, we need to be very careful about use of this parking field in the future.

The event looks to have made a good surplus of around £1,700.

John Dalton formally wrote to the West Wycombe Estate to thank them for giving their permission to run on Naphill Common. He received an immediate response inviting us to return to the estate in the future.

b) Brill Common Saturday Series event (Saturday 13th January)

Event went down very well. Weather was fresh. No injuries. Paul Eaton has set up a league for all TVOC events, allocating points for all TVOC events. This league sits alongside the Junior League. The league table is available from the Brill results page.

5) Future Events:

NOTE: The meeting should now be reviewing newly appointed Planners and Controllers for Level C events. (Level B events are reviewed by SCOA).

SEE APPENDIX 1 FOR FULL DETAILS OF ALL EVENTS CURRENTLY PLANNED

6) Saturday Series (Mark Thompson/Chris Poole)

a) 2024 Saturday Series Dates

The Saturday Series plan for 2024 is being developed by Mark T with Chris. Updates since last meeting in red

Provisional Dates are being proposed as follows (some details still to be confirmed):

Date	Location	Planner	Status
13 th January 2024	Brill	Mark Thompson	Complete
17 th February 2024	Wendover Woods	Chris Poole	
9 th March 2024	Shotover	Paul Eaton and James	
		Haynes	
April	Club is busy		
11 th May 2024	Cutteslowe	Ben Green	
15 th June 2024	University Parks,	Ben Green	
	Oxford		



Date	Location	Planner	Status
13 th July 2024	Park Wood	Peter Riches	
10 August 2024	Abingdon?	? Joel Taylor if an urban	
September	Club is busy		
12 th October 2024	Kingswood	Janusz Holender	
16 th November 2024	Coombe Hill South	Adam Poole	
14 th December 2024	Chesham Bois	Michael Wright	
NOTE: Potentially too close to Wycombe Abbey Level		_	
C event on 22DEC24			

ACTION: Chris Poole will ensure that these dates are listed on our website, and ensure that the BO fixture list is updated. **ACTION COMPLETE**

b) Shotover:

Paul Eaton commented that there is a lot of thinning and vegetation change etc. Oxford City Council seem to be trying to return one area back into heathland. Paul has chatted to Mark Thompson about this. Paul will do a bit of a mapping update in the areas he wants people to go in his March event. Note that there is no LIDAR data for Shotover.

c) Red courses:

Chris Poole raised the following: We continue to plan Red courses for Saturday Series events, but this course no longer exists regarding British Orienteering. Instead, this has become a Long Orange. Red courses have disappeared.

It was proposed that we should switch to call such courses "Long Orange" or "Very Long Orange" over time to conform to BOF nomenclature. Chris is using the term "Red / Long Orange" for his next Saturday Series event.

7) Summer Series 2023 (Chris Poole) / Oxford Street Series (OSS) (Ben Green)

Chris commented that there is not much progress since the last meeting.

Paul Eaton has had some novel ideas about development of the Summer Series.

- It might be easier if we could define locations and dates in advance so potential Planner/Organisers don't have so much on their plate to organise and consider.
- Could we publicise our Summer Series more, and perhaps to encourage pre-entry (but not using SI Entries). Perhaps using "Race Signup" that a lot of other clubs use. Paul had a lot of input into this possibility. Paul thought that this would help make it easier for non-orienteers to commit if they could pre-enter

The meeting appreciated the ideas, but wondered who might be interested to take these responsibilities on in the future.

ACTION: Paul E to look into how Race Signup works, and how it could be applied in the future to Summer Series events.

Another suggestion was to stop the segregation of the Summer Series events we have today. Should we revert to a "Summer Series" wherever or whatever the event is.

ACTION: Chris to talk to Ben to discuss.

NOTE: Chris Poole is looking to step back from organising the Summer Series having been responsible for coordinating it for 10 years now.

8) Mapping Topics (Bob Beresford)

Previous Mapping Status table (See Appendix 2, updated 15JAN24).

Bob said that most details had been covered in the "Future Events" section of the meeting.

It does appear that the mapping for our future events (including the Saturday Series) is well-covered.



9) Treasurer's Report (Janusz Holender)

a) Treasurer's Report Janusz presented the following slides:

This year

Larger expenditures this financial year (not directly our event related):

- Club kit £774
- Affiliation fees £490
- Insurance £391
- Grant £200
- Junior entries £335
- Internet -£115

Income:

- Events surplus about £2800 see the next slide
- Cash (as of 19 th Sept):
 - Current account £3861
 - Deposit account £12552

The below is a summary of our event surpluses financial year to date:

Events financial summary – 23/24

Event	Cat	Seniors eqv	Income	Cost	Surplus	Surplus pp
Event	Cat	Seniors eqv	Income	Cost	Surplus	Surplus pp
TVOC Saturday Series - Wendover Woods	D	89	603	455	148	1.67
Abingdon Urban (UKUL)	С	183	2187	1065	1122	6.13
TVOC Saturday Series - Hodgemoor	D	103	732	720	12	0.12
Kings Wood	D	87	567	606	-39	-0.44
Chiltern Challenge 2023	В	350	5014	3288	1726	4.93
TOTAL					2821	

We are in good shape. No surprises. Are still on target for break even in the year. There is no real change to the cash in the bank.



b) Discussion about budgeting and entry fee pricing for events (John Dalton) A discussion was had about the setting of event entry fees. Key was whether Level C and Level B event Organisers need to produce a budget for each of the events they organise in order to set entry fees to generate an appropriate surplus for their events.

Art the last meeting, the following was **AGREED**:

- The CLUB (led by the Treasurer) establishes a standard set of fees that will be used for all TVOC events throughout the financial year.
 - This means that the Organiser does not need to produce a budget.
 - This also means that the club (led by the Treasurer) needs to understand the likely costs and revenues for events through the whole financial year

Before this meeting, John Dalton provided standard entry fees for Level B and Level C events that were reviewed by the Treasurer:

TVOC Fee Structure: Draft JD 27NC				
Saturday Series				
Fee Structure	Courses	Fees		
ree Structure	Courses	Pre-entry	Late Entry **	
	B I C C	£6.00	£7.00	
British Orienteering Adults and Family groups	R, LG, G	(Helpers £3)	(Helpers £3.50)	
British Orienteering Addits and Family groups	W*, Y, O	£5.00	£6.00	
		(Helpers £FOC)	(Helpers £FOC)	
Non Pritish Orientagring Adults and Familias	R, LG, G	£8.00	£9.00	
Non-British Orienteering Addits and Families	-British Orienteering Adults and Families W*, Y, O		£8.00	
Juniors	All Courses	£2.00	£3.00	
SI dibber hire		£1.00	£1.00	
* If planned				
** Entry after Sunday prior to event				

Level	C/	Regional	Events

Level of Regional Events				
Fee Structure	Courses	Fe	Fees	
ree Structure	Courses	Pre-entry	Late Entry **	
British Orienteering Adults and Family groups	B I C C ete	£12.00	£14.00	
	R, LG, G etc. (Helpers £FOC)		(Helpers £FOC)	
	W* V O	£8.00	£8.00	
	W*, Y, O	(Helpers £FOC)	(Helpers £FOC)	
Non-British Orienteering Adults and Families	R, LG, G etc.	£14.00	£16.00	
Non-British Orienteering Addits and Families	W*, Y, O	£8.00	£8.00	
Juniors	All Courses	£4.00	£5.00	
SI dibber hire		£2.00	£2.00	
* If planned				
** Entry after Sunday prior to event / defined C	D			

Level B / National Events

** Entry after Sunday prior to event / defined CD

LCVCI D7 National LVCIIt3			
Fee Structure	Courses	Fe	es
	Courses	Pre-entry	Late Entry **
	R, LG, G etc.	£14.00	£16.00
British Orienteering Adults and Family groups	R, LG, G etc.	(Helpers £FOC)	(Helpers £FOC)
British Orienteeting Addits and Family groups	W*, Y, O	£8.00	£8.00
		(Helpers £FOC)	(Helpers £FOC)
Non-British Orienteering Adults and Families	R, LG, G etc.	£16.00	£18.00
Non-british Orienteening Addits and Families	W*, Y, O	£8.00	£8.00
Juniors	All Courses	£4.00	£5.00
SI dibber hire		£2.00	£2.00
* If planned			



The following was **PROPOSED** by the Treasurer, and **AGREED**:

- We will keep the Saturday Series pricing exactly as-is. We are not seeking to generate a surplus from our Saturday Series events
- For Level C and B events, we will continue with current fees currently set for at least the remainder of this financial year.

10)Other Officers' Reports

a) Chairman:

Thanks to everyone for their help and support of TVOC and its events.

b) Secretary:

Schools Mapping

Before Christmas, John received a request to map St Mary St John CE Primary School in Oxford from the Head of Maths. In the end, John has produced a map for the school himself over Christmas. They have already used the map in class, and plan to run orienteering activities themselves during 2024.

c) Captain:

Please sign up for CompassSport Cup

11) SCOA Report (Jon Wheatcroft)

A written SCOA report went into the eNews a couple of weeks ago.

12) Situations Vacant or Becoming Vacant

Role	Previous Holder	Comments
Chair	Chris Poole	Chris' three year stint as chair finishes at the next AGM in Nov/Dec.
		Chris has asked a few people if they would be willing to stand. John Dalton has also asked around. At the moment, no one has accepted the request.
		Are there any offers or suggestions to take over at the AGM as Chair? Please let Chris know if anyone has further suggestions.
Webmaster	Steve Stone	After many years looking after TVOC's web site and Google mailing list, Steve Stone has decided the time is right to hand this role over to someone else.
		Adam Poole has agreed to take over from Steve Stone. They are already planning hand-over between them.
		ACTION: JD to inform BO of this change
		ACTION COMPLETE
Safeguarding /	Alison Smith	Chris Poole to provide an update
Welfare Officer		Alison is standing down from this role.
		Marie-Anne Fischer has taken this role over. Training may be necessary.
		ACTION: JD to inform BO of this change
		ACTION COMPLETE
Summer Series Coordinator	Chris Poole	Chris would like to step back from this responsibility. Chris has done this for 10 years.



13) Any Other Business

a) Feedback from new Webmaster (Adam Poole)

Previous Webmaster, Steve Stone has given Adam all the information needed, and Adam is now managing the web site site. Regarding its infrastructure everything appears to be in sound order. Adam doesn't have any radical plans for change, so he is just going to be maintaining the current set up. Adam welcomes any suggestions for improvements and changes.

The only planned change Adam does have is to update the header logo to fix its aliased border.

There seems to be a lack of a central resource of logos etc. Adam couldn't see anything in Dropbox - there are a few old files on the server but Adam doubts anyone else can access these.

John Dalton has suggested to Adam that Ian Buxton might have access to the original artwork.

Possibly we could have a dedicated What-3-Words (W3W) / google maps widget for parking/location in the events template? This would automate the generation of location information for events, and place it at the top of each event page for easy access to experienced orienteers.

ACTION: Adam offered to investigate further

Paul Eaton has raised some remarks regarding the website content on the **About** page.

Adam proposed that the page should have a structure as below:

- Short factual intro para: Orienteering club covering Oxfordshire and South Bucks etc...
- Brief history of the club
- Types of events the club puts on: Chiltern Challenge, SCOA League, Saturday Series, Summer Series, Maprun
- Club leagues and prizes: Saturday League, Junior League, Maprun League, Club Championships, Jonathan Fairn Trophy etc.
- TVOC Junior Squad
- Permanent Courses (could be in 'Where can I have a go' section of newcomers page)

John Dalton has already passed on some suggestions to Adam.

The above was **AGREED** at the meeting.

ACTIONS:

- Adam offered to coordinate an update of the About TVOC web page
- Adam will get on an initial re-write later in the week
- Those with website edit access can make changes here: <u>Edit Page "About TVOC" ← Thames Valley Orienteering WordPress</u>

Date of next meeting:

Confirmed as 7:30pm on Tuesday 19th March 2024.

This meeting location confirmed as on-line, and not the Merry Bells. Future meetings will continue to be on-line indefinitely.



APPENDIX 1: Future Events

(Significant changes and additions since the previous meeting have been incorporated in the table

(See **Appendix 2** below for a mapping plan for all TVOC areas, produced by Bob Beresford)

Summary

Changes since last meeting in red

Date	Location	Org	Planner	Controller	Mapper
2024					
24 Mar 24, Level B	CONFIRMED: Penn Wood, Common Wood, Penn Estate - CC	Alun Jones	Nev Baker	Helen Marsden (HH)	Bob Beresford
21 Apr 24, Level C	CONFIRMED: Hodgemoor – Including SCOA round of Yyette Baker trophy	Paul Taylor	Mark Thompson	Mike Bennett, HH	Julian Birkinshaw
22 Sep 24 tbc, Level C (NOT part of UKUL)	CONFIRMED: Thame Urban	TBC	TBC	TBC	Mike Shires / Bob Beresford
27 Oct 24	Oxford City Race	OUOC			
22 Dec 24, Level C	PROPOSED: Wycombe Abbey / Keep Hill / Deangarden	TBC	TBC	TBC	Julian Birkinshaw
2025					
06 April 25 Level B	CONFIRMED: Hambleden East – CC	John Dalton	TBC	TBC	Mark Thompson / John Farren
Early May (4 th ???) Level C	PROPOSED: Great Hampden	TBC	TBC	TBC	Mark Thompson / Bob Beresford
28 Sep 25 Level C UKUL? tbc.	PROPOSED: Grove Urban	TBC	TBC	TBC	TBC
End Dec 2025 Level C	PROPOSED: Kingswood	TBC	TBC	TBC	Robin Bishop
2026					

ACTION: Neville to find some officials urgently where missing

Note: BOF Fixtures list does not seem to match with our list.

ACTION: Nev to check for any discrepancies.

2024

a) **CONFIRMED**: Chiltern Challenge, Penn Wood, Common Wood and Penn Estate. (March 24th 2024, National/Level B.)

Мар:

The 3 areas (Penn Wood/Common Wood/ Penn Estate) would need a re-map.



Neville has visited the area today. All looks fine. Well done for Bob and Pattie regarding the map. Bob and Pattie plan to visit again tomorrow, and again over the weekend. A few small areas on the estate need updating

b) **CONFIRMED**: Regional Event, Hodgemoor. (Sunday 21st April 2024, Regional/Level C and YBT qualifying round.)

Мар:

Julian will update a few areas he has identified.

Paul Taylor provided an update. He visited yesterday. He spoke to Perkin Elmer about car perking, setting up tents and toilets etc. All OK. We are planning to get all parking in Perkin Elmer. Paul also spoke to Richard at the vineyard where we have agreed to overspill space.

Perkin Elmer have now sold the site to a housing developer. They are likely to build 40 houses so the location of car parking will be lost in the future.

According to Bob, Julian will do a map update.

Paul has asked if anyone has feedback about the mapping at Hodgemoor to contact Julian directly.

c) **CONFIRMED** Urban Event, Thame (Sunday 22nd September 2024, Regional/Level C.)

ACTIONS:

Nev still to find officials.

Мар:

Bob has been in touch with Mike Shires. Bob has updated the map to ISSprOM 2019-2 at 1:4000 scale. Bob and Mike will update the map between them and possibly extend slightly south and east.

This will not be a UKUL event.

d) Oxford City Race: OUOC event (Saturday 27th October 2024) OUOC will ask TVOC for help

We assume that OUOC will do the map update themselves. TVOC have not been asked.

e) **PROPOSED**: Wycombe Abbey / Keep Hill / Deangarden (Sunday 22nd December 2024, Regional//Level C.)

ACTION: Neville to contact Sue Jones to see if this date might be possible. Shotover as fall-back.

According to Chris, Alun Jones has proposed we do this immediate after Christmas, in the first week of January, rather than the week before Christmas. Note that we would have to ensure this was in school term. It was **AGREED** that the original date should stand unchanged.

2025

f) **CONFIRMED**: Chiltern Challenge, Hambleden East. (April 6th 2025, National/Level B.)

Man:

Map will need to be updated in February 2024:

John Dalton reported:

- Formal permission for this event has been obtained from the Culden Faw estate for this event
- A deposit is now due for payment

ACTIONS:



 John Dalton to confirm to mapper, Mark Thompson, that we have formal permission for this event ACTION COMPLETE

John Dalton mentioned the 2026 Southern Champs is due to be in the SCOA region. A discussion was had about delaying this event, and proposing Hambleden for the Southern Champs in 2026. If so, we would need to find an area for the Chiltern Challenge for 2025. We could use Great Hampden if we could find some parking. This is a real issue for Great Hampden. Nettlebed? Again, we have problems finding car parking at Nettlebed. Could we use Wycombe Abbey, Keep Hill and Deangarden for a Chiltern Challenge? We would have to negotiate access to Wycombe Abbey out of term time. Bernwood was suggested.

It was noted that Mark Thompson is due to start his remap of Hambleden imminently.

It was **AGREED** to leave dates and locations as they are. If other proposals come up before the next meeting, can they be shared then.

g) **PROVISIONAL?** Great Hampden (Sunday 4th May ?? Regional/Level C)

Key is to confirm parking before confirming event.

Map: Will need updating for any future forestry work before 2025. Bob stated that further felling and thinning has taken place since his previous report.

Car parking still needs to be confirmed.

Key is to identify an Organiser. Bob highlighted that the map has had a lot of time spent on it remapping.

h) **CONFIRMED LOCATION**: Grove Urban (28 Sep 2025. Urban/Regional/UKUL? tbc/ Level C) Roger T has offered to plan this event if we can map Wantage and switch to Wantage. Roger wondered if we could ask Mike Hampton to map Wantage.

ACTION: Neville to discuss further with Roger Thetford.

Map: Grove has been mapped before. There are a lot of new buildings.

i) Kingswood (Proposed: End Dec 2025, Regional/Level C)

Мар:

Robin updated the map for the Saturday Series in Nov 2023 A question about availability of parking at the school for Kingswood.

2026 - no events in the plan yet. To be discussed at next meeting



APPENDIX 2: Mapping Activities (Bob Beresford)

Last updated 15JAN24

Date of next event	Venue	Event Catego	ry Map Status	Mapper	Comments
Saturday Series Eve	nts				
Postponed	Oxford Brookes - Urban Wycombe Abbey School	Sat Series	Needs updating - Construction work - not useable WAS only has been converted to	Bob Beresford	Part of Oxford City map Will survey when new date agreed with
Postponed	(WAS)	Sat Series	ISSprOM 2019-2 - needs survey	Bob Beresford	school
13th Jan 2024	Brill	Sat Series	Some updates done for event	Mark Thompson	Completed, but map needs major update with LiDAR if available
17th Feb 2024	Wendover	Sat Series	Map is OK for the event	Jim Prowting	
9th March 2024	Shotover TBC	Sat Series	Map needs updating	John Farren	Mark T has asked John Farren to update some parts
11th May 2024	Cutteslowe Park, Oxford TBC	Sat Series	ТВС	TBC	
15th June 2024	Oxford Uni Parks -Urban TBC	Sat Series	Assume OK from last year	Bob Beresford	OUOC have plan for City Race on 27th Oct 2024
13th July 2024	Park Wood	Sat Series	Map should be OK - used in Dec23	Mark Thompson	
10th August 2024	ТВС	Sat Series	ТВС	ТВС	
12th October	Kingswood TBC	Sat Series	Map should be OK (used Nov 2023)	Robin Bishop	Map needs some legend updates
16th November	Coombe Hill South	Sat Series	Used Oct 2022. Some map updates later in year	Andrew Chalmers	Permissions requested
14th December	Chesham Bois	Sat Series	Used Nov 2022. Some map updates later in year	Andrew Chalmers	Permission from Woodland Trust to be requested
Level C and above e	vents				
24th March 2024	Penn&Common Woods+Penn Estate	Level B	Mapping underway - expect completion end January	Bob Beresford	Penn Wood - Draft licence from Woodland Trust. Penn Estate and Common Wood have written agreement
21st April 2024	Hodgemoor	Level C	Julian will do any further updates required	Julian Birkinshaw	Now confirmed as Level C. Parking in farm field
22nd September 2024	Thame - Urban	Level C	Bob or Mike will check map with possible extension to East/South	Mike Shires/Bob Beresford	Updated to ISSprOM - 2019-2 (at 1:4000 base scale) with georeferencing by Bob B.
22nd December 2024	Wycombe Abbey/Keep Hill/Deangarden TBC	Level C	WAS only has been converted to ISSprOM 2019-2 - needs survey	Julian Birkinshaw (full map) / Bob Beresford (for WS only)	Confirm if Short courses in WAS only can use sprint map
6th April 2025	Hambleden (east)	Level B	Will need minor updates in Spring (Feb) 2024	Mark Thompson/John Farren	Event confirmed
4th May 2025??	Great Hampden	Level C	Completed 2023, but will need check after forestry work	Mark Thompson/Bob Beresford	Parking to be confirmed early on
28th Sep 2025	Grove Urban	Level C	Martin Ricketts mapped previously	TBC	Wantage E/W might work OK