



TVOC Club Meeting Minutes: Tuesday 21st March 2023

Held online at 7:30pm.

Present: Chris Poole (Chair), John Dalton (Secretary, Minutes), Nev Baker (Vice Chair), Pattie Beresford, Bob Beresford, Janusz Holender, Jon Wheatcroft, Robin Bishop, Heidi Lloyd

Apologies for absence: Martin Ricketts (Treasurer), Marie Anne Fischer

The meeting welcomed the attendance of Janusz Holender. Janusz is taking over from Martin Ricketts as TVOC Treasurer, and will stand for election at the next AGM.

1) Matters Arising from previous Club Meeting

a) Coaching (Chris)

A coaching session was held recently, attracting 4 or 5 adults (including two newcomers). Chris is considering further activities in February/March

ACTION COMPLETE

b) Helpers at Saturday Series events

Recent Saturday Series events seem to have been struggling to have the necessary helpers. Helpers are obtaining only a 50% helper discount of the entry fee. In level C and above events, people get free entry. Also, people may not normally choose to attend a Saturday Series event unless they are helping. It was suggested that we consider letting helpers have a free run on the Saturday Series events.

There was a general feeling at the previous meeting that increasing the helper discount was unlikely to have a big effect on helper numbers. This was reinforced at this meeting by Janusz.

ACTION: To discuss at next meeting when, as Treasurer, Janusz has had a chance to consider.

2) Matters Arising from the 2021-22 AGM (10th December 2022)

A short online survey of members was conducted following the AGM. This asked for suggestions about future AGMs and Annual Dinners.

Chris reported in summary that a more formal dinner (perhaps in a pub where people can choose their own food) would be a popular option for the next AGM.

ACTION COMPLETE

3) Recent Club Successes

Bronze medal for third place at the British Night Championships: Neville Baker

Two representatives were selected to represent England at the Interland match on 5th March in Flanders, Belgium:

- Roger Thetford (5th in M60)
- David Bunn (3rd in M21)

4) Past Events

Brill Saturday Series went very well. Cold on the day. Many thanks to Mark Thompson and other helpers for coordinating this event at short notice.

5) Future Events:

NOTE: The meeting should now be reviewing newly appointed Planners and Controllers for Level C events. (Level B events are reviewed by SCOA).

SEE APPENDIX 1 FOR FULL DETAILS OF ALL EVENTS CURRENTLY PLANNED



6) Saturday Series (Mark Thompson/Chris Poole)

An excellent year's programme of dates has been prepared by Mark Thompson and Chris Poole. These are dates that don't clash with other TVOC events or major events. Note that these dates may still change. John Dalton has documented these as TVOC events.

The following Saturday Series dates are being proposed for Saturday Series events in 2023:

Changes since previous meeting in red

Date	Location	Planner	Status
25 th February 2023	Brill	Mark Thompson	COMPLETE
15 th April 2023	Shotover. Will also be a Level C event.	Mark Saunders	See Appendix 1 for an update
6 th May 2023	Cotteslowe Park	Ben Green	
10 th June 2023	Oxford Brookes Cancelled. Alternatives being sought. <ul style="list-style-type: none"> • Waddesdon? • Keep Hill and Deangarden? 	Mike Shires?	
8 th July 2023	University Parks, Oxford	Ben Green	
12 th August 2023	Wycombe Abbey School.	Ian and Sue Buxton	Permission not possible at this time due to other activities at the school. Use Keep Hill and Deangarden?
9 th September 2023	Wendover Woods	Heidi Lloyd	
21 st October 2023	Hodgemoor Woods	Janusz Holender	
18 th November 2023	Kingswood	Robin Bishop	

NOTES:

- See Appendix 2 for a mapping plan for all TVOC areas, produced by Bob Beresford

ACTIONS:

- John Dalton offered to contact John Spence to determine whether permission to use Brill in February might be obtained through him. **ACTION COMPLETE**
- Mark Thompson previously offered to contact Yvonne Hodson to determine whether permission to use Waddesdon might be obtained. Chris to contact Mark for an update.
- John Dalton to update the TVOC web site events pages accordingly. **ACTION COMPLETE**

7) Summer Series 2023 (Chris Poole) / Oxford Street Series (OSS) (Ben Green)

The current programme is as follows:

- Dates for OSS (inc. Maprun) events:
 - Wed 26th April - Didcot, Roger Thetford
 - Tue 16th May – Watlington, Mark Saunders
 - Wed 7th June
 - Tue 27th June
 - Wed 19th July
- Five woodland dates are proposed:
 - Tue 18th Apr – Bagley Wood, pre-entry only to Ben Green, limited entry.
 - Tue 30 May – Hambleden, Mark Thompson
 - Tue 13 June – Whiteleaf, Chris Poole
 - 20/21 June
 - 4/5 July
 - 11/12 July



Ben has had some uptake on two volunteer coordinators for two events. Chris has found people to run the first two (himself, and Mark Thompson). However, we need more people to put their names forward for the remaining events to be viable.

ACTION: Chris to ask again through e-News.

8) Mapping Topics (Bob Beresford)

c) Future Mapping Plans

See Appendix 2 for an updated mapping plan for all TVOC areas, produced by Bob Beresford

Key comments from the meeting:

- Cuttleslowe: Was on Martin Rickett's list.
- Waddesdon: Could Andrew Chalmers do this?
- Wendover: Jim will make any necessary updates requested by the Planner
- Hodgemoor: Will do the few things that are necessary
- Kingswood: Robin is making good progress in a remap

Mark has been asked by BKO if he can update the Black Park map. Andrew Chalmers may take this on. There has been lots of felling, plus other work. Bob has provided a georeferenced map with LiDAR to Andrew. Note that this is very close to Robin Bishop.

Jon Wheatcroft wondered if we had sufficient succession plans for new mappers in the club. Should we consider paying external professional mappers for specific mapping where our own resources are unavailable? View at the moment by Bob Beresford was to keep mapping in house but to keep the option of getting in an external mapper if necessary.

9) Officers Reports

- d) Chairman:
 - Nothing further
- e) Treasurer:
 - Nothing further
- f) Secretary:
 - Nothing further
- g) Captain:
 - Nothing further

10) SCOA Report (Jon Wheatcroft)

SCOA is short of Controllers. So interesting Planners to consider becoming Controllers. There are only two Level A controllers in the area. Neville Baker and Roger Thetford.

- Seamus Cunnane is now officially a Controller
- Junior squad is seeking more W14s to join their ranks
- SCOA needs a new Treasurer as of June
- Can TVOC consider putting on a round of the 2024 CompassSport Cup?

11) Situations Vacant or Becoming Vacant

Role	Previous Holder	Comments
Treasurer	Martin Ricketts	Martin has signalled his intention to handover this role This role is being taken over by Janusz. ACTION COMPLETE
Chair	Chris Poole	Chris' three year stint as chair finishes at the next AGM in Nov/Dec. NO FUTHER INTEREST
Team Leader, Volunteer Pool	< New role >	Neville and Marie-Anne are still considering this



12) Any Other Business

a) First Aid Injury Reporting Requirements (John Dalton)

John summarised the importance of recording significant injuries occurring at events. British Orienteering requires certain information to be collected by clubs, and reported to them in case of future insurance claims.

Chris Poole proposed that we give First Aiders copies of the BOF accident form to complete with any injured party. This to be handled by the Organiser. Any such forms can be handed over to TVOC at Download.

b) Mapping Dropbox and OCAD environments (Chris)

Could Bob take over managing the Mapping Dropbox area and OCAD environments on behalf of Martin Ricketts?

ACTION: Bob to contact Martin by phone to offer to take this on.

c) BOF Membership discussion prompted by BO (Chris)

Chris has had some input from club members. He will recommend that future membership arrangements broadly stay the same, and are certainly not made more complex for a club to manage (as might occur if renewals took place throughout a year).

It was proposed that TVOC suggest a Family membership be offered by British Orienteering.

(Chris has subsequently passed TVOC feedback to British Orienteering)

d) Radio Orienteering (Robin)

Robin proposed that a Radio O orienteering competition be implemented alongside the Chiltern Challenge at Park Wood in December. This was **AGREED**.

e) Safeguarding (Chris Poole via Alison Smith)

British Orienteering have provided a template document documenting clubs' commitment to safeguarding. It was **AGREED** that we would adopt the British Orienteering wording on our website.

A query was raised about the status of the Clubmark programme.

ACTION: Chris will make a query about the current status of Clubmark within British Orienteering.

f) SI at BKO

BKO have committed to convert to using SI in the future

Date of next meeting:

This was confirmed to be **7:30pm** on Tuesday 16th May 2023.

This meeting location was confirmed as on-line, and not the Merry Bells. Future meetings will continue to be on-line indefinitely.



APPENDIX 1: Future Events

(Significant changes and additions since the previous meeting are shown in red)

See **Appendix 2** for a mapping plan for all TVOC areas, produced by Bob Beresford

2023

a) British Individual Championships with SCOA (Cold Ash, Saturday 25MAR23)

b) Hambleden (British Relay Championships with SCOA, Sunday 26th March 2023.)

Organiser: Neville Baker. **Planners:** Mark Thompson and Peter Riches. **Controller:** Michael Chopping, RAFO. **Mapper:** Mark Thompson/John Farren.

Relay:

Nev reported that everything is under control for the event. We have maps. Bibs have been sorted today. We do need to take care for cars to avoid the wet patches on the field. Toilets and marquees coming on Friday. Marie-Anne has organised the helpers allocation and communication.

c) Shotover. (SATURDAY 15th April 2023, Saturday Series and Regional/Level C.)

Organiser: John Dalton. **Planners:** Mark Saunders. **Controller:** Stuart Fisher (NWO). **Mapper:** Martin Ricketts.

John Dalton reported:

- All generally under control
- Landowner permission, BMW permission, toilets, First Aid, Tom's catering all confirmed to attend

Neville Baker commented that he will be away before and for this event. The SI kit and controls will need to be passed on before he goes away. Mark Saunders will collect the SI kit after the British Orienteering Championships.

ACTIONS: Neville Baker also agreed to the following:

- He will identify from the Car Park team a lead for the day
- He will ensure they collect the necessary kit (car park signs, reflective jackets, etc.)
- He will ensure that the road crossing is manned by the Car Park team

Map:

ACTION: Neville Baker to upgrade event as a Level C event with BOF

d) Abingdon North and South. (Sunday 24th September 2023, Urban Regional/Level C.)

Organiser: tbc. **Planners:** Tom Dobra. **Controller:** tbc. **Mapper:** Bob Beresford.

ACTION: Nev to identify Organiser and Controller

Map:

If both North and South are to be combined into one area, this has to be achieved. Previously, John Farren was converting Fiona Bunn's map into OCAD format. Bob Beresford offered to combine the two OCAD maps into one map.

Someone will need to check the map for changes. It was proposed that Tom Dobra be asked to do this.

Neville reported:

He has filled in all necessary Council documentation for permission for the event. The council has not yet confirmed permission, but this event is listed on their list of events.

Map:



Bob has combined the two maps together from home. But significant further field work is needed. For example, there is some unmapped construction work. Significant work is also needed on the shopping area. At least these areas are now all coordinated into one consistent map.

We can have maps printed back-to-back. North and South, with a convenient cross-over point.

e) Chiltern Challenge, Bradenham and Naphill Common. (Sunday 10th December 2023, National/Level B.)

Organiser: Chris Poole. **Planners:** Nigel Bunn. **Controller:** tbc. **Mapper:** Bob Beresford and Mark Thompson.

ACTION:

Nev to find a Controller.

Map:

Bob and Mark have already started a significant remap of the area. This will continue.

ACTIONS:

- Chris Poole will put out a request for a Planner in the next e-News. **ACTION COMPLETE**
- John Dalton will seek permission to use Naphill Common from the Dashwood Estate and the Friends of Naphill Common. **ACTION COMPLETE**

Chris reported:

We have verbal approval from NT. We also have information about the felling and clearing plan. Much of which is planned for 2023, before or during the time of the event.

We also have initial car parking permission.

John Dalton has also got permission to use Naphill Common. However, this part of the map will require significant updating due to many new paths appearing, and old paths disappearing, effect of thinning, and high volume of walkers during Covid?

2024

f) Chiltern Challenge, Penn Wood, Common Wood and Penn Estate. (March 24th 2024, National/Level B.)

Organiser: Alun Jones. **Planner:** Neville Baker tbc. **Controller:** tbc. **Mapper:** Bob Beresford

Bob reported:

Bob has contacted Woodland Trust to seek permission. This has been agreed in principle, though with a need to show routes. Bob has shared Routegadget maps for previous events. This could be a potential problem to the event. Bob is waiting for further feedback from Woodland Trust to confirm they are happy with the event proceeding.

We have NOT asked permission for Common Wood and Penn Estate at this stage, and won't until we have clarification about access to Penn Woods.

Car parking to be in industrial estate if at all possible. Assume Alun will coordinate in due course.

Map:

The 3 areas (Penn Wood/Common Wood/ Penn Estate) would need a re-map.

g) Regional Event, Hodgemoor. (Sunday 19th May 2024, Regional/Level C.)

Organiser: tbc. **Planners:** tbc. **Controller:** tbc. **Mapper:** Julian Birkinshaw.

ACTION:

Nev to find officials.



Possible fall back for Chiltern Challenge?

Map:

h) Urban Event, Thame TBC (or Witney?). (September 2024, Regional/Level C.)

Organiser: tbc. **Planners:** tbc. **Controller:** tbc. **Mapper:** tbc. Martin Ricketts or Bob Beresford if Witney?

ACTION:

Nev to find officials.

Map:

i) Regional Event, Nettlebed TBC (Late November / Early December 2024, Regional//Level C.)

Organiser: tbc. **Planners:** tbc. **Controller:** tbc. **Mapper:** Martin Ricketts Robin Bishop? tbc.

ACTION: John Dalton to contact Nettlebed Estate to see if they can offer access including some car parking.

Map:

2025

j) Chiltern Challenge, Great Hampden (March or early April 2025 ideally, National/Level B)

Organiser: tbc. **Planners:** tbc. **Controller:** tbc. **Mapper:** Mark T / Bob Beresford.

Key is to confirm parking before confirming event.

Map:

Will need updating for any future forestry work before 2025



APPENDIX 2: Mapping Activities (Bob Beresford)

From meeting 22MAR23

Date of next event	Venue	Event Category	Map Status	Mapper	Comments
Saturday Series Events					
6th May 2023	Cuttleslowe Park, Oxford	Sat Series	Updated Jun 2019	Martin Ricketts	Convert map from OOM to OCAD
Postponed	Oxford Brookes - Urban	Sat Series	Needs updating - Construction work - not useable	Bob Beresford	Part of Oxford City map
8th July 2023	Oxford Uni Parks -Urban	Sat Series	Assume only minor update	Bob Beresford	Part of Oxford City map
Postponed	Wycombe Abbey School (WAS)	Sat Series	WAS only has been converted to ISSprOM 2019-2 - needs survey	Bob Beresford	Will survey when new date agreed with school
9th September 2023	Wendover	Sat Series	Only update if needed by planner	Jim Prowting	Blue Sky LiDAR used but BotP LiDAR is available
21st October 2023	Hodgemoor	Sat Series	Julian will do minor updates	Julian Birkinshaw	
18th November 2023	Kingswood	Sat Series	Robin is making good progress with remap	Robin Bishop	LiDAR data being used
Level C and above events					
26th March 2023	Hambleden (British Relays)	Level A	Major revision completed	Mark Thompson/John Farren	Map completed and ready for event
15th April 2023	Shotover	Level C	Updated Spring 2023	Martin Ricketts	Map completed and ready for event
24th September 2023	Abingdon - Urban (North and South)	Level C	North and South combined on A3 using 2 sides with overlap	Bob Beresford	Combined map has been updated to ISSprOM 2019-2. Armchair work underway - surveying soon.
10th December 2023	Bradenham/Park Wood + Naphill?	Level C?	Mapping underway including Naphill Common, using LiDAR	Mark Thompson/Bob Beresford	NT future forestry work map 2023-33 sourced by MT. Expect more felling
24th March 2024	Penn&Common Woods+Penn Estate	Level C	Updated Feb 2019 -Major remap required	Bob Beresford	Penn Wood - Woodland Trust permission in principle, subject to 'agreeing routes'
TBC - was Feb 2023	Great Hampden	Level B	Major revision completed - update after forestry work	Mark Thompson/Bob Beresford	To be rescheduled after parking/forestry issues resolved