



TVOC Club Meeting Minutes: Tuesday 17th January 2023

Held online at 7:30pm.

Present: Chris Poole (Chair), John Dalton (Secretary, Minutes), Bob Beresford, Pattie Beresford, Andrew Chalmers, Heidi Lloyd, Janusz Holender, Mark Thompson

Apologies for absence: Jon Wheatcroft, Robin Bishop, Martin Ricketts, Marie-Anne Fischer

1) Matters Arising from previous Club Meeting

a) TVOC Tops

A batch of 5 new jackets have now been ordered, due for delivery in early February.

ACTION COMPLETE

b) Coaching (Chris)

A coaching session was held recently, attracting 4 or 5 adults (including two newcomers). Chris is considering further activities in February/March/

c) Marketing Budget of £500 proposed (Chris Poole)

Chris Poole discussed this with the Treasurer. This spend was CONFIRMED. Chris has shared this information with Mike Shires.

ACTION COMPLETE

d) Former Chiltern Challenge trophy (Chris Poole)

The proposal to use the trophy for a Junior Champion is unfortunately not going to work. The Junior Champion is awarded to several different age classes. The trophy will therefore be kept for some future use.

ACTION COMPLETE

2) Matters Arising from the 2021-22 AGM (10th December 2022)

A short online survey of members was conducted following the AGM. This asked for suggestions about future AGMs and Annual Dinners. A limited response was received.

ACTION: Chris Poole to summarise for next meeting

3) Terms and Conditions for entering TVOC Events (Chris Poole)

TVOC's event entry Terms and Conditions have been agreed and are now automatically published on each event's web page.

ACTION COMPLETE

4) Recent Club Successes

None reported

5) Past Events

a) Wycombe Abbey School (Level C, Sunday 18th December 2022)

The general feeling was that the event went very well indeed despite the wet and snowy weather. Two comments were made.

- Two competitors received significant injuries during the event. Such injuries should be formally reported to British Orienteering. Unfortunately, we did not take the names of these competitors.
ACTION: John Dalton to contact First Aid providers, White Star Medical to check what records they have.
- There was some confusion about who was in charge of coordinating control collection after the event, with Team Leader Nigel Bunn not being present. It was **AGREED** that if a Team Leader is not available at an event, a clear deputy should be appointed by the Organiser.



The Treasurer reported that subject to confirming some final expenses, a financial summary will shortly be available.

6) Future Events:

NOTE: The meeting should now be reviewing newly appointed Planners and Controllers for Level C events. (Level B events are reviewed by SCOA).

SEE APPENDIX 1 FOR FULL DETAILS OF ALL EVENTS CURRENTLY PLANNED

7) Saturday Series (Mark Thompson/Chris Poole)

An excellent year's programme of dates has been prepared by Mark Thompson and Chris Poole. These are dates that don't clash with other TVOC events or major events. Note that these dates may still change. John Dalton has documented these as TVOC events.

The following Saturday Series dates are being proposed for Saturday Series events in 2023:

Changes in **red**

Date	Location	Planner
25 th February 2023	Brill TBC	Mark Thompson
15 th April 2023	Shotover. Will also be a Level C event.	Mark Saunders
6 th May 2023	Cotteslowe Park	Ben Green
10 th June 2023	Oxford Brookes Cancelled. Alternatives being sought. <ul style="list-style-type: none"> • Hill End • Waddesdon? • Keep Hill and Deangarden? 	Mike Shires?
8 th July 2023	University Parks, Oxford	Ben Green
12 th August 2023	Wycombe Abbey School	Ian and Sue Buxton
9 th September 2023	Wendover Woods	Heidi Lloyd
21 st October 2023	Hodgemoor Woods	Janusz Holender
18 th November 2023	Kingswood	Robin Bishop

NOTES:

- An additional event has been proposed on Saturday 25th February at Brill
- An alternative to Oxford Brookes was proposed as Hill End or Waddesdon.
 - Hill End was thought to be unlikely to get support from the site. Recently, they have only granted permission when no other activities are scheduled on the site.
 - Some comments were made about problems at our previous event at Waddesdon. Relating to queues at the National Trust toilets, and over-use of the National Trust buses?
- See Appendix 2 for a mapping plan for all TVOC areas, produced by Bob Beresford
- A discussion was had about the charging philosophy for our Saturday Series.
 - Should we be aiming to do more than break event to ensure affordability to newcomers?
 - Do we need to pay for toilets where none are available at the site. (Yes was the mood of the meeting)

ACTIONS:

- John Dalton offered to contact John Spence to determine whether permission to use Brill in February might be obtained through him.
- Mark Thompson offered to contact Yvonne Hodson to determine whether permission to use Waddesdon might be obtained
- John Dalton to update the TVOC web site events pages accordingly

b) Saturday Series documentation for Planners/Organisers out of date

John Dalton has finalised the document with the latest feedback and published on the TVOC web site.

ACTION COMPLETE



c) Helpers at Saturday Series events

Recent events Saturday Series events seem to have been struggling to have the necessary helpers. Helpers are obtaining only a 50% helper discount of the entry fee. In level C and above events, people get free entry. Also, people may not normally choose to attend a Saturday Series event unless they are helping. It was suggested that we consider letting helpers have a free run on the Saturday Series events.

There was a general feeling at the meeting that increasing the helper discount was unlikely to have a big effect on helper numbers.

ACTION CARRIED OVER: To discuss at next meeting with the Treasurer present.

8) Summer Series 2023 (Chris Poole) / Oxford Street Series (OSS) (Robin Bishop)

Chris Poole reported that these two programmes will be integrated into a single series in 2023 as follows:

- Five dates are proposed for OSS (inc. Maprun) events:
 - Wed 26th April
 - May date TBC
 - Wed 7th June
 - Tue 27th June
 - Wed 19th July
- Five woodland dates are proposed:
 - 30/31 May
 - 13/14 June
 - 20/21 June
 - 4/5 July
 - 11/12 July

ACTION: Chris Poole will seek volunteer Planners in a future e-News

9) Mapping Topics (Bob Beresford)

d) Future Mapping Plans

See Appendix 2 for a mapping plan for all TVOC areas, produced by Bob Beresford

10) Officers Reports

a) Chairman:

- Many thanks, as ever, were given to all the club members supporting the club in whatever way.

b) Treasurer:

- We have yet to pay for CSC entries. Expecting to hear from Alison.
- Current a/c balance about £3,750.
- Deposit a/c £12,500
- I have yet to finalise the accounts for Wycombe Abbey - there may be more expenses due

c) Secretary:

- Nothing further

d) Captain:

- Alison plans to start seeking interest in TVOC British Orienteering Relay teams immediately after the Compass Sport Cup this weekend

11) SCOA Report (Jon Wheatcroft)

Nothing to add following the recent e-News report

12) Situations Vacant or Becoming Vacant



Role	Previous Holder	Comments
Treasurer	Martin Ricketts	Martin has signalled his intention to handover this role
Chair	Chris Poole	Chris' three year stint as chair finishes at the next AGM in Nov/Dec
Team Leader, Registration and Results	Alun Jones	Still no progress on finding someone to take this post on. For now, the Registration team are agreeing amongst themselves who is taking a lead for the team for each event. No change.
Team Leader, Volunteer Pool	< New role >	Neville and Marie-Anne are still considering this

13) Any Other Business

None

Date of next meeting:

Confirmed as **7:30pm** on Tuesday 21st March 2023.

This meeting location confirmed as on-line, and not the Merry Bells. Future meetings will continue to be on-line indefinitely.



APPENDIX 1: Future Events

(Significant changes and additions are shown in red)

Note: Chiltern Challenge, Sunday 26th February is **POSTPONED**. There will be no replacement event.

ACTIONS:

- Neville Baker to confirm this to LOK who are looking to utilise that date.
UPDATE SINCE MEETING: John Dalton was copied on the earlier email trail and has now gone back to LOK. **ACTION COMPLETE**
- Neville Baker to identify a date / location for the Chiltern Challenge 2023

See **Appendix 2** for a mapping plan for all TVOC areas, produced by Bob Beresford

2023

a) British Individual Championships, Saturday 25MAR23

It should be expected that TVOC helpers will be called on for this event.

b) Hambleden (British Relay Championships with SCOA, Sunday 26th March 2023.)

Organiser: Neville Baker. **Planners:** Mark Thompson and Peter Riches. **Controller:** Michael Chopping, RAFO. **Mapper:** Mark Thompson/John Farren.

Map:

Well under control.

Lots of work is underway for BOC. We are actively seeking volunteers for both days. TVOC's primary focus will be the relay on the Sunday. Neville (with Marie-Anne) is putting together a spreadsheet of helper needs for the relay. Once this has been completed, volunteers can be then be allocated to roles.

E-News will push for more volunteers when put out on Friday.

Liaison with Club Captain, Alison Smith, will be needed regarding the allocation of helper tasks to TVOC relay teams.

Future events to be confirmed

Chris asked whether Nev could confirm venues by the time of the next meeting.

ACTION: Neville to confirm venues.

c) **Shotover. (SATURDAY 15th April 2023, Saturday Series and Regional/Level C.)**

Organiser: John Dalton. **Planners:** Mark Saunders. **Controller:** Stuart Fisher (NWO) TBC. **Mapper:** Martin Ricketts.

John Dalton reported:

- Permission to use MINI car park confirmed by BMW
- Permission from Oxford City Council obtained. Paperwork waiting for sign-off from them
- Risk Assessment drafted
- Catering with Tom and Julie booked
- Pricing for toilets being obtained for a Saturday drop off and pick-up

Neville Baker commented that he will be away before and for this event. The SI kit and controls will need to be passed on before he goes away.

Map:

ACTION: Neville Baker to upgrade event as a Level C event with BOF

d) Location Abingdon **North and South**. (Sunday 24th September 2023, Urban Regional/Level C.)

Organiser: tbc. **Planners:** Tom Dobra. **Controller:** tbc. **Mapper:** tbc.

**Map:**

If both North and South are to be combined into one area, this has to be achieved. Previously, John Farren was converting Fiona Bunn's map into OCAD format. Bob Beresford offered to combine the two OCAD maps into one map.

Someone will need to check the map for changes. It was proposed that Tom Dobra be asked to do this.

ACTIONS:

- Neville Baker to seek a local Organiser
- Neville Baker to send Bob Beresford the 2 maps that he had for Bob to combine/convert.
- I can then update the map with changes sent to me (and maybe a final visit)
- Bob Beresford to combine the two maps together
- John Dalton will update Tom Dobra

e) Location **Bradenham and Naphill Common**. (Sunday 10th December 2023, Regional/Level C.)
Organiser: Chris Poole. **Planners:** tbc. **Controller:** tbc. **Mapper:** Bob Beresford and Mark Thompson.

Map:

Bob and Mark have already started a significant remap of the area. This will continue.

ACTIONS:

- Chris Poole will put out a request for a Planner in the next e-News
- John Dalton will seek permission to use Naphill Common from the Dashwood Estate and the Friends of Naphill Common
- Chris Poole will ensure permission from National Trust
- Chris Poole will identify appropriate car parking

2024

f) Chiltern Challenge, Penn Wood, **Common Wood and Penn Estate**. (Confirmed as March 24th 2024, National/Level B.)

Organiser: Alun Jones. **Planner:** tbc. **Controller:** tbc. **Mapper:** Bob Beresford

Car parking to be in industrial estate if at all possible. Assume Alun will coordinate in due course.

Map:

The 3 areas (Penn Wood/Common Wood/ Penn Estate) would need a re-map.

ACTION: In due course, Bob Beresford will seek permission from the Woodland Trust for their area. Following our experiences with Chesham Bois.

g) Regional Event, **Hodgemoor**. (Sunday 19th May 2024, Regional/Level C.)

Organiser: tbc. **Planners:** tbc. **Controller:** tbc. **Mapper:** Julian Birkinshaw.

Map:

h) Urban Event, **Thame TBC (or Witney?)**. (September 2024, Regional/Level C.)

Organiser: tbc. **Planners:** tbc. **Controller:** tbc. **Mapper:** tbc. Martin Ricketts if Witney?

Map:

i) Regional Event, **Nettlebed TBC (Late November / Early December 2024)**, Regional//Level C.)

Organiser: tbc. **Planners:** tbc. **Controller:** tbc. **Mapper:** Martin Ricketts tbc.

Map:

2025



j) Chiltern Challenge, Great Hampden (March or early April 2025 ideally, National/Level B)
Organiser: tbc. **Planners:** tbc. **Controller:** tbc. **Mapper:** Mark T / Bon Beresford.

Key is to confirm parking before confirming event.

Map:

Will need significant updating for recent forestry work. And any future work before 2025...



APPENDIX 2: Mapping Activities (Bob Beresford)

Date of next event	Venue	Map Status	Mapper	Comments
Saturday Series Events				
6th May 2023	Cotteslowe Park, Oxford	Updated Jun 2019	Martin Ricketts	Convert map from OOM to OCAD
8th July 2023	Oxford Uni Parks -Urban	<ul style="list-style-type: none"> Assume only minor update. Bob will update if Ben has corrections. 	Bob Beresford	Part of Oxford City map
12th August 2023	Wycombe Abbey School (WAS)	<ul style="list-style-type: none"> WAS only being converted to ISSprOM 2019-2. Map conversion to Sprint almost complete – Bob will arrange visit in suitable school holiday 	Bob Beresford	Converting from Deangarden ISOM 2017-2 map
9th September 2023	Wendover	Minimal updates only needed	Jim Prowting	Blue Sky LiDAR used but BotP LiDAR is available
21st October 2023	Hodgemoor	Minimal updates only needed	Julian Birkinshaw	
18th November 2023	Kingswood	<ul style="list-style-type: none"> Needs major revision. Robin has all the data for major revision 	Robin Bishop	
Level C and above events (also covered in Appendix 1)				
26th March 2023	Hambleden (British Relays)	Major revision completed	Mark Thompson/John Farren	Recent forestry work requiring update before event!
15th April 2023	Shotover	Updates required tbc	Martin Ricketts	
24th September 2023	Abingdon - Urban (New or East?)	?	Fiona Bunn/John Farren?	Map should be updated to ISSprOM 2019-2. Which area are we going to use?
10th December 2023	Bradenham/Park Wood + Naphill?	Minor updates Jan 22 - Major remap required	Mark Thompson/Bob Beresford	Consider going into Naphill Common as well
10th/24th March 2024	Penn&Common Woods+Penn Estate	Updated Feb 2019 - Major remap required	Bob Beresford	All 3 areas in 2019, Penn Wood only in Nov 2021 - Previously used WT LiDAR
TBC - was Feb 2023	Great Hampden	Major revision completed - update after forestry work	Mark Thompson/Bob Beresford	To be rescheduled after parking/forestry issues resolved

