

# TVOC 2020-2021 AGM:

Held at Thame Barns Centre, Church Road, Thame OX9 3AJ on Friday 12<sup>th</sup> December 2021 at 7:30pm.

## Apologies for absence

Martin Ricketts, John Dalton

### • Present

Chris Poole (Chair) Neville Baker (Vice-chair) Marie-Anne Fischer (Membership Secretary) Heidi Lloyd Bob Beresford Pattie Beresford Jon Wheatcroft Robin Bishop Jenny Thompson John Thompson Geoff Geere	Jeremy Geere John Spence Mary Spence Colin Duckworth Jim Prowting Ian Buxton Sue Buxton Roger Baker Lynn Blackie Ian Hylton Graham Wheeler
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## 2. Approval of Minutes of Previous AGM

**Proposer** that the previous year's Minutes be accepted: Neville Baker

**Secunder:** Colin Duckworth

### • Officers reports

See bottom of these Minutes for full details of all Officer's Reports.

#### Chairman

- The Chairman summarised the year's activities and the report is appended at the bottom of the minutes

#### Treasurer

- Report
  - In his absence the Treasurer had provided the TVOC Balance Sheet and Income and Expenditure statements for the year ending 31<sup>st</sup> August 2021. The Chairman summarised the main features of the accounts using the Treasurers notes, and which are appended to the minutes.
  - The accounts had been independently reviewed and recorded as giving a true record of the TVOC finances on 04DEC2021 by G Spalton (OD) the auditor.
- To consider and (if approved) to adopt a statement of the Club's accounts for the year ending on the previous 31st August

**Proposer** that Accounts be accepted as presented: Marie-Anne Fischer

**Secunder:** Ian Buxton

- To approve arrangements for auditing the Club's accounts for the current year by

G. Spalton

**Proposer** to approve arrangements for auditing: Marie-Anne Fischer  
**Secunder:** Ian Buxton

### Membership Secretary

- The Membership Secretary's explained the membership numbers in the table appended below. She thought that the total 270 members for 2021, which included 36 new members, was a good result based on the current COVID uncertainty.

### 5. Election of officers for 2020-21

<b>Role</b>	<b>Nominations</b>	<b>Proposer</b>	<b>Secunder</b>	<b>Elected</b>
<b>Chair</b>	<b>Chris Poole</b>	Marie-Anne Fischer	John Thompson	<b>Yes</b>
<b>Vice Chair</b>	<b>Neville Baker</b>	Roger Baker	Pattie Beresford	<b>Yes</b>
<b>Treasurer</b>	<b>Martin Ricketts</b>	Chris Poole	Jon Wheatcroft	<b>Yes</b>
<b>Secretary</b>	<b>John Dalton</b>	Bob Beresford	Robin Bishop	<b>Yes</b>

### 6. Any other business

Jim Prowting provided an introduction into his interpretation of LiDAR data for contours, steep slopes, gullies etc. He hoped in the future to have a seminar that many members would attend – not just the current mappers.

Roger Baker gave an entertaining talk on 50 years of TVOC (and the earlier clubs which amalgamated to form TVOC) and how orienteering had developed from its early beginnings using OS maps and manual punching to the sophisticated systems we have today.

At 20:10 hrs the meeting was closed.

# Appendices

## Chair's Report for 2020-21: Chris Poole

Thank you for attending this AGM, and in these strange times it is nice to have this again with a 'dinner' although it is not the normal fare. It is of course the Clubs Anniversary, and 50 years is a good innings, or more hopefully 'a starter for ten' and I am glad to see that we have a few founder members here this evening.

It has been another difficult year, with uncertainty surrounding many activities, we had events cancelled, permissions not granted and again a shortage of actual events with no Street Series or a Summer Series.

Hard work did mean we had a return to some orienteering events, with our first trial of 'social distancing' measures at Bradenham in April, then the Chiltern Challenge in May. Opportunities to put on events were then few and far between before we were confident enough that the urban event at Witney in September could go ahead.

Social distancing measures meant lots of lessons were learned, errors were made, but participants had good runs out and appreciated the opportunity to take on our sport. All issues that came up were resolved by busy teams both at, and post, event. The efforts put in by club members to put on events cannot be understated.

We finally managed to get a Saturday Series event up at Penn in November, and will continue with another at Bradenham on the 15<sup>th</sup> of January. But current focus is on the TVOCs 50<sup>th</sup> Anniversary event next Sunday at Shotover.

The Maprun events are still up on the 'App' and I have noted that there are still some new names appearing on the events as people make use of the App generally. They are not all club runners, so hopefully we will see some of them at our future events.

Getting volunteers to run events is still a challenge, all events apart from the Street Series and Summer Series realistically need an Organiser, Planner and Controller, so if anybody wants to give any of these roles a try there is plenty of help, and now thanks to sterling work by the teams, written guidance as well that highlights the lessons learnt from previous events along with written step-by-step guides, so hopefully nothing is missed.

Next year we hope for a return to greater events, with at least an event at level D or above each month, then the Street Series and the Summer Series, which will develop in to both an opportunity for a run out and for some technical training. In the last year I have appreciated the continuing development of club processes by those asking why we do or do not do certain things, this has led to some strong debates and I am glad to say consensus being met. Process do need to be challenged to ensure the club develops with the times. The club exists for the benefit of the members, and those members provide the teams and expertise to be able to put on events. So my sincere thanks to all those that are able to volunteer (and I understand that other commitments means not everybody is able to do so) at events, no matter how little that may be. It all helps. My thanks also to all club members and here is looking forward to the next 50 years.

## Summary of Membership Secretary's Report for 2020-21: Marie-Anne Fischer

<b>total membership</b>	<b>254</b>	<b>316</b>	<b>262</b>	<b>270</b>
Seniors	95	100	210	119
Families/part of	57	55	108	123
Juniors	58	67	45	53
Social members	3	1	7	3
<b>Members not renewing</b>				
Juniors	5	15	19	18
Seniors	13	15	39	23
Families	13	7		
Parts of families	3	3	17	
Social members	3	2	0	0
<b>total number</b>	<b>84</b>	<b>49</b>	<b>58</b>	<b>41</b>
<b>reason for not renewing</b>				
moving away	8	5	2	3
health issues	2	1	5	1
leaving the club, not orienteering	1	2		
too expensive		1		
no reply	73	38	the rest	the rest
<b>Years of membership when leaving</b>	<b>Senior/Social 2018</b>	<b>senior/Social 2019</b>	<b>senior/social 2020</b>	<b>Jun/Sen/Soc 2021</b>
joined pre 2016	6	7		7
joined 2016	1	3		n/a
joined 2017	9	4		3
joined 2018		5		5
joined 2019				8
joined 2020				11
<b>New members</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
new juniors	1	22	11	11
new seniors	11	21	37	25
new families/part of	4	10	13	14
Social members			5	
<b>total new members</b>	<b>24</b>	<b>59</b>	<b>53</b>	<b>36</b>

**Thames Valley Orienteering Club**  
**Income and Expenditure for the year ending 31<sup>st</sup> August 2021**

Description	Income		Description	Expenditure	
	2020-21	2019-20		2020-21	2019-20
<b>Membership:</b>					
New, local members	£1.00	£10.00	New members		£0.00
Renewals / direct	£224.00	£201.00	Club affil. BO & SCOA [1]	£70.00	£428.00
<b>Equipment:</b>					
Emit kit sold		£777.00	General [2]	£354.23	£168.97
			SI items, computers [3]	£454.96	£921.45
			Internet	£172.66	£201.47
			Software licenses	£0.00	£743.34
			Courses, coaching, training	£0.00	£167.69
<b>Club General:</b>					
Club kit	£80.00	£212.50	Meetings, Officers' exp	£42.91	£84.00
Club Dinner	£0.00	£462.00	Club kit	£0.00	£4.04
CSC & Relays [4]	£372.84	£502.00	Trophies	£0.00	£131.48
Kit hire	£0.00	£475.00	AGM, Club Dinner	£40.00	£571.00
			Insurance	£338.51	£338.59
			CSC & Relays	£153.50	£1,000.00
			Kit hire	£0.00	£11.00
			Grants, donations [5]	£300.00	£200.00
<b>Events:</b>					
Summer series		£0.00	Summer series	£0.00	£0.00
Saturday series		£2,049.54	Saturday series	£0.00	£444.81
Chiltern Challenge	£9,721.80	£14,040.50	Publicity	£0.00	£0.00
Penn Sept.	£2,311.00	£3,834.70	Chiltern Challenge	£7,910.84	£10,224.49
Bradenham	£10,642.00	£4,179.00	Penn	£2,383.35	£2,792.29
			Bradenham	£9,144.57	£3,040.70
<i>Events total</i>	<i>£22,674.80</i>	<i>£24,103.74</i>	<i>Events total</i>	<i>£19,438.76</i>	<i>£16,502.29</i>
<b>Total Income</b>	<b>£23,352.64</b>	<b>£26,743.24</b>	<b>Total Expenditure</b>	<b>£21,365.53</b>	<b>£21,473.32</b>
<b>Surplus / deficit</b>	<b>£1,987.11</b>	<b>£5,269.92</b>			

**Deposit acc interest**

Sept.	£0.84
Dec.	£0.17
March	£0.22
June	£0.21
<b>Total</b>	<b>£1.44</b>

**Notes**

- 1) SCOA fee zero
- 2) New clock bought
- 3) Lidar data storage unit + 4 off SI BSF8 units
- 4) Includes Brit Relay refund of £348.84; where payment had been made we repaid last year
- 5) To Egor K for map

**Thames Valley Orienteering Club  
Balance Sheet at 31st August 2021**

	Year 20-21	Year 19-20	Year 18-19
<b>Balance at start of year:</b>			
Deposit account	£6,079.51	£8,365.06	£7,339.67
Current account	£7,891.26	£241.34	£14,444.69
OCC deposit	£250.00	£250.00	£250.00
Floats Sat series (£80), parking (£20)	£20.00	£100.00	£100.00
<b>Total</b>	<b>£14,240.77</b>	<b>£8,956.40</b>	<b>£22,134.36</b>
Bank Interest, now down to 0.001%	£1.44	£14.45	25.39
Surplus / deficit for year	<u>£1,987.11</u>	<u>£5,269.92</u>	<u>-£13,203.35</u>
	£16,229.32	£14,240.77	£8,956.40
<b>Balance at end of year:</b>			
Deposit account	£14,000.95	£6,079.51	£8,365.06
Current account	£1,978.37	£7,891.26	£241.34
OCC deposit	£250.00	£250.00	£250.00
Floats	£0.00	£20.00	£100.00
<b>Total</b>	<b>£16,229.32</b>	<b>£14,240.77</b>	<b>£8,956.40</b>
<b>Other Assets:</b>			
Club kit	£850.00	£930.00	£1,150.00
General Equipment [1]	£1,700.00	£1,500.00	£1,500.00
SI kit & computers [2]	£11,000.00	£12,400.00	£14,150.00
Software licences[3]	£300.00	£1,000.00	£800.00
Other Total	<u>£13,850.00</u>	<u>£15,830.00</u>	<u>£17,600.00</u>
<b>Total Assets 31st Aug</b>	<b>£30,079.32</b>	<b>£30,070.77</b>	<b>£26,556.40</b>
<i>Previously stated total assets for 19-20 and 20-21:</i>		£30,085.22	£26,581.79

**Notes:**

- 1) 2 main trophies - £600, clocks - £500, Gazebos, banners, other - £600
- 2) Previous SI kit depreciated 12.5% = £1,750 + 4 x BSF8 bought = £350
- 3) 3-year OCAD subscription due for renewal 9/10/2021, value zero.  
SI licence expires 30/6/2024

I certify that this balance sheet is  
a true and accurate statement of accounts.

*J. Spalton (cos)* 4<sup>th</sup> Dec 2021

## Notes on TVOC accounts 2020-2021

There is a separate sheet with the Summary of Income and Expenditure and the Balance Sheet.

Looking at expenditure, affiliation to BOF was £70 and SCOA decided not to request a fee for this year. The general expenditure included purchase of an extra clock which meant that an additional start could be operated. The £455 for SI and computers was mainly for 4 SI units (BSF8) plus £60 for a device on which to store the Lidar data that Bob Beresford has obtained. The internet fee is the usual 6-monthly charges. The insurance cost was almost the same as the previous year, although there was a large additional insurance item in the Chiltern Challenge expenses to cover the marquee etc.

The CSC & relays line was - on the expenses, the Y-B Trophy entries plus a team to the British Sprint Relays. The income came from repayment of British relay entries that had been paid in the spring, and refunded to entrants in the 2019-20 accounts. You can see that in the year 2019-20, instead of income being maybe £100 to £150 less than expenditure due to the club paying for juniors, there was a £500 difference last year, of which £350 were the relay fees which were repaid in December.

The item under donations was to Egor Kostylev for the map he produced.

Coming to the events in chronological order, Penn last autumn made a small loss instead of surplus due to the First Aid cover being twice that charged by the company the previous year. A different provider has been used since.

The Bradenham event was eventually held in April and the large numbers in both income and expenditure are because we'd paid back to Fabian in December the income after the event was cancelled. Effectively both income and expenses were half the totals shown in the accounts, and there was some cost in making the refunds, but the final surplus was about £1,500.

Then about a month later the Hambleden event had almost exactly the numbers of runners as the previous two events – 640 senior + 107 junior compared to 639 senior + 110 junior at Penn and Bradenham. The surplus was about £1,800.

So there was a surplus on events of £3,200 plus the smaller amounts of income from membership and the relay refund totalling about £600 means these generated about £3,800 income. The non-event expenses – kit purchases, insurance etc totalled about £1,800, giving a surplus on the year of £1,987.

Looking at the **Balance Sheet**, the year started with total cash of £14,240 and ended with £16,230. The OCC deposit didn't get used last year but soon will for the Shotover event.

The other assets are mainly SI kit which has been depreciated, general equipment and the club kit stock, in all valued at £13,850, giving the total club assets of £30,080.

Gerry Spalton of OD has checked the accounts and bank statements – he sent a signed copy on Monday but it hadn't arrived by Friday afternoon.

**One item to consider** – the club collects £1 per senior member but because of a change in the BOF membership system a few years ago, there is a SCOA fee of £2 per senior member that the club pays. Perhaps this should be made clear to members and they be asked to pay the £2, giving £3 total?

**And if you want to see how the money comes and goes – here’s a plot of the Current Account through the year:**

Events marked by a red line. After the Penn event there are some expenses before the final income from Fabian at the end of October, then £4k transferred to the deposit account about 3 weeks later.

Then there’s Bradenham income at the end of November, returned 3 weeks later, and nothing much happens until April when Bradenham bills start being paid. As most Bradenham entries were in April the money doesn’t come in until the end of May, by which time Hambleden has happened and those bills are being paid. The spike to £6k just after Hambleden is a transfer from the deposit account to pay Hambleden bills. Then at the end of May most income from the 2 events arrives, a total of about £12k, which is soon transferred to the deposit account.

