



TVOC 2019-2020 AGM: DRAFT Minutes

Held by online meeting on Tuesday 17th November 2020 at 7:30pm.

Apologies for absence

Alun Jones

1. Present

Neville Baker (Chair) Chris Poole (Vice-Chair) John Dalton (Secretary, Minutes) Martin Ricketts (Treasurer) Marie-Anne Fischer (Membership Secretary) Heidi Lloyd Simon Poole Adam Poole	Bob Beresford Pattie Beresford Jon Wheatcroft Robin Bishop Robert Frost Paul Taylor Charlie Manning Nat Skidmore
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2. Approval of Minutes of Previous AGM

Proposer that the previous year's Minutes be accepted:

Neville Baker

Secunder:

Jon Wheatcroft

3. Officers reports

See bottom of these Minutes for full details of all Officer's Reports.

Chairman

- The Chairman's report is recorded at the bottom of this document

Treasurer

- Report
 - The Treasurer shared by screen-share the TVOC Balance Sheet and Income and Expenditure statements for the year ending 31st August 2020
 - The accounts have been independently reviewed and recorded as giving a true record of the TVOC finances on 31st October 2020 by G Spalton (OD).
 - A copy of the approved accounts is attached to this document
 - The Treasurer's comments are recorded at the bottom of this document
- To consider and (if approved) to adopt a statement of the Club's accounts for the year ending on the previous 31st August

Proposer that Accounts be accepted as presented:

Jon Wheatcroft

Secunder:

Marie-Anne Fischer

- To approve arrangements for auditing the Club's accounts for the current year by G. Spalton

Proposer to approve arrangements for auditing:

Marie-Anne Fischer

Secunder:

John Dalton

Membership Secretary

- The Membership Secretary's comments are recorded at the bottom of this document

5. Election of officers for 2020-21

Role	Nominations	Proposer	Seconded	Elected
Chair	Chris Poole	Marie-Anne Fischer	John Wheatcroft	Chris Poole
Vice Chair	Neville Baker	John Dalton	Marie-Anne Fischer	Neville Baker
Treasurer	Martin Ricketts	Marie-Anne Fischer	John Dalton	Martin Ricketts
Secretary	John Dalton	Marie-Anne Fischer	Charlie Manning	John Dalton

6. Any other business

None

At **8:13pm** the meeting was closed.

Chair's Report for 2019-20: Neville Baker

Thank you for attending this somewhat different AGM. I hope you have arranged to have the traditional dinner afterwards, even if it is at home!

This has been a weird year. In my 2019 report, I said that we held 34 events that year. I haven't counted them up this time, but we have held many fewer events this year, with no Saturday Series no Summer Series, and very few other events. Nothing like the previous year, unfortunately.

What we did put on were good events.

Back in February we organised the British Night Championships at Hambleden, accompanied by the Chiltern Challenge on the Sunday. The weekend proved a huge success. The event got a very good, lengthy report in CompassSport Magazine.

The Penn Wood event went very well despite the circumstances. Squeezing it in between lockdowns was great, although it was unfortunate that we had to limit entry numbers. It could have sold out twice over. We were very grateful to the landowners who gave their permissions.

I was very proud of the whole club for making these events happen.

During Lockdown, we have put on several Maprun events, and have also been able to access POCs. We have high levels of participation at both.

The Maprun events have been a pretty good substitute to the lack of mainstream events. People seem to have enjoyed these as a reasonable substitute. And you can do these type of events whenever you like. I hope we will continue with these. Thank you to everyone who set these up.

I think the coming months will see us trying our best to put on more events, but obviously our hands are tied by the progress of the pandemic. We can't yet properly plan a normal set of events for the next two or three years. We have to be prepared to pitch in whenever the opportunity arises to put events on. Hopefully we can be more planned after the winter and into spring.

Thank you to all TVOC members who have put on events and helped this year. I have seen the usual great effort from everybody.

And finally, thank you to all the club officials who have supported me in my role as Chair over the last three years.

Thank you.

Treasurer's Report to 31st August 2020: Martin Ricketts

The Treasurer displayed copies of the Income and Expenditure, and the Balance Sheet online for the year ending 31st August 2020.

The accounts have been independently reviewed and recorded as giving a true record of the TVOC finances on 31st October by G Spalton.

Income

- Membership income was £211.
- We sold our old EMIT kit for £777
- Total income was £26,743

Expenses

- We made donations to both Maprun and Purple Pen.
- Total expenditure was £21,473

Surplus

- Surplus was £5,269

Notes

- Saturday Series. The previous series Coordinator, Nat Skidmore, cleared his accounts and paid back the float he held.
- Despite the Saturday Series running only for one third of its normal length, the October Waddesdon event was very successful income wise.
- We did very well with British Night Championships and Chiltern Challenge weekend.
- The two other bigger events provide decent surpluses, too
- When we purchased our SI kit, we got an initial 5 year SI software license costing £127 per year.
- OCAD software will now need to be renewed towards the end of the year
- Relays: Our expenses are greater than our income. This is because the club is still owed a refund for the cancelled British Relays. Refunds are due to be announced shortly
- Oxford City Council still holds a £250 deposit. We let them keep it given we have to request permission for events on their land through them.

Balance Sheet

- £14 of interest was earned
- We have depreciated the SI kit by 12.5%. So assume no value after 8 years.
- We have £14,000 in the bank at the end of August, which seems reasonable.

Comments from the meeting

A comment was made, questioning some of the current policies practiced by the club such as:

- Giving free runs to helpers
- Provision of food vouchers to helpers

A question was also asked about whether the club is setting entry fees higher than is actually necessary.

The general concern was that these policies might be discouraging some members from participating, particularly if they are not in a position to be able to offer to help.

It was AGREED that these questions would be discussed further at the January Club Meeting.

A copy of the approved and signed accounts is attached at the end of these Minutes.

Summary of Membership Secretary's Report for 2019-20: Marie-Anne Fischer

Marie-Anne presented the following membership report.

2020

Members total	262	Leavers total	58	New members total	53
Juniors	45	Juniors	19	Juniors	11
Seniors	210	Seniors	39	Seniors	37
Social	7	Social	0	Social	5
Families/part of	108	Families/part of	17	Families/part of	13

Total membership is 262. We have 45 juniors, 210 seniors and 7 social members. We have a good number of family group members.

There were 58 leavers at the end of the previous year. However, we did recruit 53 new members. This should be a cause for celebration. Have even had three new members in recent weeks, perhaps a result of the Maprun events.

A few members sadly passed away during the year. A few people moved away from the area. But others we just didn't know why they left. People have said that it is too expensive to enter family members into our mainstream events compared to Saturday series fees levels.

Overall, we have maintained our membership pretty well this year.

Treasurer's Report: Income and Expenditure 2019-20

Thames Valley Orienteering Club Income and Expenditure for the year ending 31st August 2020

Description	Income		Description	Expenditure	
	2019-20	2018-19		2019-20	2018-19
Membership:					
New, local members	£10.00	£53.00	New members	£0.00	£29.00
Renewals / direct	£201.00	£1,152.00	Club affil. BO & SCOA	£428.00	£461.00
Equipment:					
Emit kit sold	£777.00		General	£168.97	£69.99
			SI items, computers	£921.45	£14,787.15
			Internet	£201.47	£172.68
			Software licenses	£743.34	£1,277.08
			Courses, coaching, training	£167.69	£207.15
Club General:					
Club kit	£212.50	£2,189.00	Meetings	£84.00	£72.00
Club Dinner	£462.00	£483.00	Club kit	£4.04	£4,164.11
CSC & Relays	£502.00	£830.00	Trophies	£131.48	£129.12
Kit hire	£475.00	£148.00	AGM, Club Dinner	£571.00	£806.00
			Insurance	£338.59	£326.94
			CSC & Relays	£1,000.00	£857.50
			Kit hire	£11.00	£0.00
			Grants, donations	£200.00	£0.00
Events:					
Summer series	£0.00	£463.00	Summer series	£0.00	£238.50
Saturday series	£2,049.54	£2,334.00	Saturday series	£444.81	£302.81
Chiltern Challenge w/end	£14,040.50	£6,493.90	Publicity	£0.00	£684.14
Thame	£3,834.70	£3,419.23	Chiltern Challenge	£10,224.49	£4,629.19
Wendover	£4,179.00	£2,513.50	Thame	£2,792.29	£2,727.63
			Wendover	£3,040.70	£1,685.94
Events total	£24,103.74	£15,223.63	Events total	£16,502.29	£10,268.21
Total Income	£26,743.24	£20,078.63	Total Expenditure	£21,473.32	£33,427.91
Surplus / deficit	£5,269.92	-£13,349.28			

Notes:

For the Saturday Series separate accounts were maintained by Not Skidmore; expenses here are a few items paid directly by Treasurer, income is the surplus transferred. The last event in the accounts was Hill End in January.

Relay expenditure includes £352 for British Relay entries which Brit.O hasn't refunded to date. TVOC refunded those who paid. Remaining difference between income and expenditure is providing free runs for juniors.

There was £475 income from hire of SIAC kit.

The Chiltern Challenge weekend achieved a surplus of £3.8k and the other 2 main events £1k and £1.2k.

Treasurer's Report: Balance Sheet 2019-20

Thames Valley Orienteering Club Balance Sheet at 31st August 2020

	Year 19-20	Year 18-19	Year 17-18
Balance at start of year:			
Deposit account	£8,365.06	£7,339.67	£7,365.66
Current account	£241.34	£14,444.69	£12,527.90
OCC deposit	£250.00	£250.00	£250.00
Floets Sat series (£30), parking (£20)	£100.00	£100.00	£100.00
Total	£8,956.40	£22,134.36	£20,243.56
Bank Interest, now down to 0.01%	£14.45	25.39	£8.61
Surplus / deficit for year	<u>£5,269.92</u>	<u>-£13,203.35</u>	<u>£1,632.19</u>
	<u>£14,226.32</u>		
Balance at end of year:			
Deposit account	£8,079.51	£8,365.06	£7,339.67
Current account	£7,891.26	£241.34	£14,444.69
OCC deposit	£250.00	£250.00	£250.00
Floets, parking (£20)	£20.00	£100.00	£100.00
Total	£14,240.77	£8,956.40	£22,134.36
Other Assets:			
Club kit	£930.00	£1,160.00	£175.00
General Equipment [1]	£1,500.00	£1,500.00	£1,500.00
SI kit & computers [2]	£12,400.00	£14,160.00	£8,000.00
Software licences[3]	£1,000.00	£800.00	£700.00
Other Total	£15,830.00	£17,600.00	£8,375.00
Total Assets 31st Aug 2020	£30,085.22	£26,581.79	£30,509.36

Notes:

- 1) 2 main trophies - £600, clocks - £300, Gazebos, banners, other - £600
- 2) SI depreciated 12.6%
- 3) 1 year left of 3-year OCCAD subscription = £400
4 years left of 5-year SI licence = £600

I certify that I have scrutinised these accounts and that they appear to be a full and accurate record.

G. Spalton
signed

31/10/2020

G. Spalton (OD) 31/10/2020