



TVOC Club meeting: Minutes

Held at 8pm on Tuesday 15th January 2019 at The Merry Bells, Wheatley

Present: Neville Baker (Chair), John Dalton (Secretary, Minutes), Chris Poole (Vice-Chair), Marie-Anne Fischer (Membership Secretary), Yvonne Hodson, Jon Wheatcroft, Mark Thompson, Peter Riches

Apologies for absence: Robin Bishop, Bob Beresford, Heidi Lloyd

1. Matters Arising from previous Club Meeting

a) TVOC equipment insurance arrangements

ACTION: Final list (after final edits) to be submitted to insurance company by Martin

b) Documentation of information about previously-used areas for Planners and Organisers
Neville Baker search archives for relevant information. **IN PROGRESS**

c) Timing Systems: Report back from the Timing Systems Working Group (Robin Bishop)
No further news. The pressure for a decision has been reduced by the re-batterying of the TVOC EMIT control units. **NOTHING REPORTED**

d) Club Kit (Heidi Lloyd)

Jackets

- 8 jackets have been pre-ordered. We will create a stock of 15 jackets.

O tops

- Heidi has emailed the club before finalising an order. 46 have been pre-ordered, with 16 for juniors. We will order 13 tops for stock.

e) Proposed new web site design (Steve Stone, Nat Skidmore (with Mike Shires and Alun Jones))
NOTHING REPORTED

f) Junior TVOC Representative

Joel Taylor is still interested in taking over the role from Fiona Bunn and will give this more thought in the New Year.

ACTION: John Dalton to keep in touch with Joel.

g) First Aiders

Marie-Anne: completed 2nd day of a 2-day First Aid course, and is now qualified.

ACTION: Marie-Anne to ensure the BO database is updated accordingly

h) Proposal to get rid of paper TVOC membership forms. (Marie-Anne Fischer)

This is now in place. Membership information slips have been produced and passed to the EMIT/REGISTRATION team. **ACTION:** Marie-Anne to ensure INFORMATION team have the information slips.

2. Past Events

- Shotover, Level C and SCOA League event, 02DEC18

Very positive feedback for the event. Detailed figures for the event will be reported later.

Bob Beresford reported that there were some post event e-mails about the EOD prices and people 'complaining' it was much more expensive than the Saturday events. There seems to be acknowledgement from Alun that they are 'remarkably cheap'. They get free EMIT hire, but actually use the kit more than the Sunday events, so why not at least charge them for the hire?

Note that the Saturday Series prices have been raised for 2019. Nat is in the process of updating the Saturday Series web site page accordingly.



3. Recent Club Successes

ACTION: Neville Baker will ensure that the name of 2017 Jonathan Fairn Trophy winner, Julian Birkinshaw, is also engraved on the trophy. Nev has organised this through the 2018 winner, Ben Green. **ACTION COMPLETE**

24th November 2018- Southern Nights Championships, Puttenham Common and Britty Wood Champions

M65 Neville Baker
W18 1st Bethany Kippin

Other Championship results

M45 3rd Simon Kippin
M50 3rd Nigel Bunn

25 November 2018- Southern Championships Hindhead Common & Devil's Punch Bowl:

Champions.

M50 Nigel Bunn
M65 Neville Baker
W18E Bethany Kippin
W80 Jenny Thompson

Other Championship results

M60 2nd Alun Jones
M60 3rd Dave Kingham
W21E 3rd Anne Edwards

Non-Championship Classes

M21L 3rd Adam Poole
M35S 1st Luke Woodward
M45S 3rd Gary Mills

British Orienteering Awards:

Jon Harvey: Navigation Challenge *****
Rosemary Walklin: Navigation Challenge *****
Andreas Frisk
○ Racing Challenge: Gold Award *****
○ Racing Challenge: Silver Award *****
○ Racing Challenge: Bronze Award *****

4. JK 2019 (Neville Baker)

The organization for the event is progressing fairly smoothly. There are no major worries at this stage. However, lots of helper volunteers will be needed.

5. Future Events: see <http://tinyurl.com/TVOC-plans>

NOTE: The meeting should now be reviewing newly appointed Planners and Controllers for Level C events. (Level B events are reviewed by SCOA).

SEE APPENDIX FOR FULL DETAILS OF ALL EVENTS CURRENTLY PLANNED

6. Saturday Series (Nat Skidmore)

We received the following email from British Orienteering after the King's Wood Saturday Series event:

Dear Neville and Mike [Shires]. Just a quick note regarding the event at the weekend.



I do not know if you were aware, that two delegates from Happy Eggs participated in your event last weekend. We are working with them over a sponsorship & promotional opportunity and they attended the event to gain a first-hand experience of the sport.

Craig contacted them earlier today about their attendance and their response was:

"OMG...we LOVED it!!

It was very well organised and the people were lovely. I think there must have been upwards of 200 people there and they really ranged in age and ability.

I think it was good for us to attend as it gives us insight on how and why BO should be featured with regards to the campaign."

They are now talking about potential corporate days as well opportunities with a couple of major food retailers.

On behalf of British Orienteering, please could you thank all those involved in looking after these delegates as they obviously left the event having a fantastic experience and hopefully gives us the opportunity to promote orienteering to a wider public.

Thank you very much.

Kind regards

Peter
Peter Hart
Chief Executive, British Orienteering

7. Summer Series 2018 (Chris Poole)

Chris is considering making available a Score event as part of every Summer Series event. This will support progression from the Saturday Series. A score event with a fixed time should ensure that there are no late returns.

Chris is also considering starting the series a bit later in the year and allowing a bit of practice in the darkening evenings. However, excessive undergrowth may make this a problem.

8. Oxford Street Series (Robin Bishop)

Next event: Tuesday 22nd January.

9. Other Mapping Topics

We have a message from Councillor Forbes (i.e. Ian) re the King's Wood map. Next time we produce it, please would we ensure that Kingswood and Kings Wood are both altered to read "King's Wood" i.e. two words and an apostrophe. They settled on this spelling a couple of years ago and obviously forgot to pass on the information.

10. Officers Reports

- a) Chairman:
Nothing further
- b) Treasurer:
Not present
- c) Secretary:
From British Orienteering:



Please note that the Rules of Orienteering and Competition Rules C - Sprint, F – JK Sprint, L - YBT and S – Ranking have been updated effective 1st Jan 2019 and should be applied as soon as reasonably practicable.

<https://www.britishorienteering.org.uk/rules>

Kindest regards

Scott Parker

- d) Captain:
None
- e) Membership Secretary:
Do have lots of new members signing up this year. Lots of renewals have come through, too, though some renewals are still due.

11. Situations Vacant

Role	Previous Holder
Team Leader, Registration and Results	Alun Jones
Magazine Editor	Ian Buxton

Team Leader, Registration and Results:

For now, the EMIT/Registration team are agreeing amongst themselves who is taking a lead for the team for each event.

Magazine Editor:

The club is in great need of an editor of some sort. Ideally this will be an editor of a printed, posted newsletter. At the very least, someone who can coordinate the publication of a regular flow of articles, information and news via the web site.

PREVIOUS ACTION: Neville, Marie-Anne and John Dalton to review the current Google Groups email list. Marie-Anne has identified that Steve Stone is the administrator of the Google Groups list. Marie-Anne has been added as an Administrator of the group. Marie-Anne has had a chance to review who is registered to that group. It was pointed out that people have to register to this Google Group list themselves. Marie-Anne will review further once 2019 renewals have been completed.

12. Any Other Business

a) Waddesdon, February Half Term (18-22 February?), National Trust (Yvonne Hodson)
More volunteer help would be very much appreciated

b) Gerrards Cross School Activity, 2nd week March (possibly Friday 15th March)
Club member Phil Arnold is organising a school event at his school, (Moorsland Drive, Gerrards Cross) sometime during the 2nd week March (possibly 15th). Andrew Chalmers is mapping the school, plus East Common in Gerrards Cross. Phil will ask the club membership if any of them are able to help.

TVOC greatly regrets the passing of Ruth Baker, one of our longest-standing club members. We understand that Ruth was a member of the earlier Oxford Orienteering Association which became integrated into the new club, TVOC, and she was therefore a founder TVOC member.

Date of next meeting:

Confirmed as 8pm on Tuesday 19th March 2019 at The Merry Bells, Wheatley.



APPENDIX: Future Events

Changes and additions since the previous version of the Minutes are shown in red

2019

a) Chiltern Challenge, Penn Woods, Penn Common (and possibly Penn Estate), subject to permission (Sunday 17th February 2019, Level B)

Organiser: Mark Thompson. **Planner:** Neville Baker. **Controller:** Keith Downing, assisted by Steve Hardy (both of SMOC) **Mapper:** Bob Beresford

Neville Baker has confirmation of SCOA agreement to Planner, Organiser and Controller

Alun Joes reported that CC19 will have results run by Allan F at EMIT UK, using emiTags.

The previous meeting expressed a concern that the traders might suffer with the Village Hall (remote from the car park) being used as the event centre.

ACTION: John Dalton to share this concern with the Organiser in case any real concern can be alleviated. Mark Thompson will produce a flyer for each car, publicising the existence and location of the Traders. This will include a layout of the whole event.

Mark Thompson reported the following:

- We are in good shape with all permissions agreed
- We have access to all the necessary gates, and will have keys necessary to provide emergency access
- Final details have been drafted and will be reviewed by key team leaders shortly
- Draft Risk Assessment has been reviewed by Controller and updated
- The main concern is resource. We will have 2 starts and 4 road crossings. We can ask BKO members if they are able to help in exchange for free entry and a £5 food voucher. However, this will have some financial implications
- The meeting agreed that the quality of the event can not be compromised
- We currently have about 45 entries
- Courses have been confirmed as OK
- Maps will be A3 for the longer courses, and A4 for courses only using the northern area

Map:

Bob Beresford. Bob has updated to the IOSM 2017 standard.

Bob reported that there are a few ongoing discussions with the controllers about a couple of features on the map, but nothing insurmountable.

b) Alternative Urban Event (Sunday 30th June 2019 tbc. Urban. Level C)

Possibly:

- Grove?
- Didcot Ladygrove?
- Abingdon, including updated area being mapped by Fiona / David Bunn?
- High Wycombe?
- Thames?

ACTION: Neville Baker to:

- Seek input and advice from Mike Shires
- Confirm a location and date.

c) Wendover (Sunday 10th November 2019, Level C)

Organiser: Adam Poole. **Planner:** Chris Poole. **Controller:** Geoff Ellis, BOK. **Mapper:** Jim Prowting.

THESE WERE APPROVED BY TVOC IN THE MEETING

Chris Poole reported previously:

- There will be no EOD if we want to use the RAF Halton site for car parking and assembly. All runners must be pre-entered so the RAF know who is attending.



- Permission will not be confirmed until March when a new Station Commander arrives
- On Sunday 10th November a 2-minute silence is to be respected
- We will be able to invite traders

Chris added:

- Organiser is to attend an Event Safety course
- There continues to be “a state of flux” at RAF Halton. It may still be necessary to re-locate the event centre, and possibly up to the trig point field at the top.

Map:

Jim Prowting

2020

d) Hambleden (British Nights, Saturday 22nd February 2020, Level A).

Organiser: John Dalton, **Planner:** Neville Baker, **Controller:** Alan Rosen (HH), **Mapper:** Mark Thompson and John Farren.

And

e) Hambleden (Chiltern Challenge, Sunday 23rd February 2020, Level B).

Organiser: John Dalton, **Planner:** Neville Baker, **Controller:** Alan Rosen (HH), **Mapper:** Mark Thompson and John Farren.

ACTION: Neville Baker to ensure all officials have been authorised

General Comments

Permission **AGREED** verbally. With possibility of camping / campervans. Land access fees agreed as acceptable to the meeting.

Map:

Hambleden mapping planned 1/2Q 2019

John Farren and Mark Thompson have agreed to update the map. They will “swap” the areas that they update compared to previous years.

The meeting considers it is important that the following policy is adopted for Mappers, Planners and Controllers **working on their own** in woods in the future:

1. The Mapper/Planner/Controller must inform a responsible person (whether it is their partner, a TVOC club colleague or other appropriate contact) that they are working on their own in a wood, and where in that wood they will be working
2. The Mapper/Planner/Controller must report back to that responsible person that they have left the woods safely
3. The Mapper/Planner/Controller must conform with all landowner access policies (e.g. advising landowner of intent to visit in advance, signing in/signing out etc.)
4. The Mapper/Planner/Controller must carry a mobile phone with them when in the woods

ACTION: John Dalton to include this risk and risk mitigation in the Hambleden Risk Assessment document

f) Wycombe Abbey, Keep Hill and Deangarden (Sunday 19th April 2020, Level C, Yvette Baker Trophy???)

Organiser: tbc. **Planner:** tbc. **Controller:** tbc. **Mapper:** Jegor?????

Permission has been obtained by Chiltern rangers to access Deangarden Woods. We thus have provisional permission to Keep Hill and Deangarden Woods together. Neville is in discussion with Sue Jones about permission from Wycombe Abbey school.

ACTION: Neville to try and confirm an acceptable date with Sue Jones



Map:

Jegor has expressed an interest in mapping.

ACTION: John to confirm whether Jegor is able to conduct this mapping.

g) Summer Urban Event, location t.b.c. (During Summer 2020, Level C)

Organiser: tbc. **Planner:** tbc. **Controller:** tbc. **Mapper:** tbc.

Map:

ACTION: Neville to consider

h) November/December 2020 Event, location t.b.c. (November/December 2020, Level C)

Organiser: tbc. **Planner:** tbc. **Controller:** tbc. **Mapper:** tbc.

Map:

ACTION: Neville to consider