

# TVOC Website Custom Fields

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## Introduction

Some page content will be pretty much fixed, i.e. introductory text. Other page content may vary on a monthly basis for example. In particular Events, Results, and News will be updated regularly.

To allow editors to simply add/edit content it is vital that this can be done simply, without the need to understand how Wordpress works.

All pages and posts have a main content area. This may well be suitable for some cases, i.e News items. However more complex pages and posts require much more data to be displayed than is possible just using the content area. To this end all posts and pages that can be edited, provide defined fields for the user to fill in. These fields can be defined as 'required' if necessary. Custom fields are defined in 'field groups'.

Note that the field groups can only be modified by an administrator.

Fields are context sensitive and are only displayed in the post editor if they are applicable. This is only relevant to events and results posts; however, I've indicated the applicability when the related field data is displayed in a template as part of a more complex page/post.

The following colour scheme is used.

**Colour Key: All event types Level events Saturday Summer**

## Editing Custom Fields

Custom Fields can only be edited by an administrator.

Do not edit the Field Name, as this value is required by the template files.

Only change the Field Type if you know what you are doing.

Set the Required status as necessary. Required means that the post cannot be completed until the field has a value.

A field group has a Location field which governs the visibility of the group as a whole and generally defines a page or a post type, i.e. TVOC Event. Each field within the group has Conditional logic to enable the visibility rules, i.e. on which event type the field is visible in the editor.

Ignore the general settings section.

## Globals

These fields are not used when creating/editing pages or posts. They provide a location for general constants used in the various templates. These values are adjusted by editing the page named 'Globals', which is a dummy page in the system.

<b>Facebook Event Link</b>	Url field	
<p>The base url of the TVOC facebook event page.          Defaults to <a href="https://en-gb.facebook.com/events/">https://en-gb.facebook.com/events/</a>          ID added in the event post.</p>		
<b>Facebook Image Link</b>	Image field	
<p>A link to the facebook image stored in the media system.</p>		
<b>Fabian4 Link</b>	Url field	
<p>The base url of the Fabian4 site.          Defaults to <a href="https://www.fabian4.co.uk/default.aspx?EventID=">https://www.fabian4.co.uk/default.aspx?EventID=</a>          ID added in the event post.</p>		
<b>Fabian4 Image Link</b>	Image field	
<p>A link to the fabian4 image stored in the media system.</p>		
<b>RouteGadget Link</b>	Url field	
<p>The base url of the TVOC routegadget page.          Defaults to <a href="http://www.tvoc.routegadget.co.uk/rg2/#">http://www.tvoc.routegadget.co.uk/rg2/#</a>          ID added in the event results post.</p>		
<b>SplitsBrowser Link</b>	Url field	
<p>The base url of the SplitsBrowser page.          Defaults to <a href="http://www.splitsbrowser.org.uk/splitsgraph.php?eventId=">http://www.splitsbrowser.org.uk/splitsgraph.php?eventId=</a>          ID added in the event results post.</p>		
<b>WinSplits Link</b>	Url field	
<p>The base url of the WinSplits page.          Defaults to  <a href="http://www.obasen.nu/winsplits/online/en/default.asp?page=classes&amp;databaseId=">http://www.obasen.nu/winsplits/online/en/default.asp?page=classes&amp;databaseId=</a>          ID added in the event results post</p>		
<b>Main Event Footer</b>	Text Area field	

Standard text displayed at the end of an event page.	
<b>Saturday Series Footer</b>	Text Area field
Standard text displayed at the end of a Saturday series event page.	
<b>Helpers Document Link</b>	Url field
The url of the Saturday Series Helpers document. Currently set to <a href="https://goo.gl/RL8Q4a">https://goo.gl/RL8Q4a</a>	
<b>MapTypes Document Link</b>	Url field
The url of the TVOC MapTypes site. Currently set to <a href="https://tvoc.maotypes.org">https://tvoc.maotypes.org</a>	

## Flash News

Fields controlling a section on the home page allowing for an important item to be displayed, i.e. an urgent notification of event cancellation.

<b>Flash News Control</b>	Accordion field
Expandable control containing the following fields.	
Flash News Switch	True / False
A toggle control allowing for the display or hiding of the message.	
Flash News Heading	Text Field
A heading for the message.	
Flash News Message	Text Area Field
The actual message.	

## Meeting Minutes

These fields are used when creating new TVOC Minutes post.

<b>Meeting Date</b>	Date Picker field
The date of the meeting. Required	
<b>Minutes</b>	File field
A file selector defining the meeting minutes document. Required	

## AGM Minutes

These fields are used when creating new TVOC AGM Minutes post.























<b>Meeting Date</b>	Date Picker field
The date of the meeting. Required	
<b>Minutes</b>	File field
A file selector defining the meeting minutes document. Required	

## Event Data

These fields are used when creating a new TVOC Event posting. The fields displayed depend on the Event Type selected, generally all there except on Summer events.

<b>Event Date</b>	Date Picker field		
The date of the event. Required			
<b>Event Type</b>	Select field		
The type of the event. Required			
<b>Location</b>	Accordion field		
Expandable control containing the following fields.			
<b>Event Location. Required</b>	Text field		
A text field which would normally contain the actual event location, i.e. name of woods, or parking area.			

Event Location Link.	Url field	
The link to the above location. It is recommended for consistency that Google Maps are used for this. If provided, the Event Location becomes a link. Field not displayed to editor until a location has been provided.		
Event Location Postcode	Text field	
The postcode defining the above location, or the nearest point. This postcode can be used in Google Maps to generate the required link. Field not displayed to editor until a location has been provided.		
<b>Event Documents</b>	Accordion field	
Expandable control containing the following fields.		
Event Flyer	File field	
A file selector defining the event flyer document.		
Event Final Details	File field	
A file selector defining the event final details document.		
<b>Event Links</b>	Accordion field	
Expandable control containing the following fields.		
Facebook Event ID	Text field	
A simple number appended to the base Facebook url.		
Fabian4 ID	Text field	
A simple number appended to the base Fabian4 url.		
<b>Officials</b>	Accordion field	
Expandable control containing the following fields.		
Organiser	Text field	
The name of the organiser.		
Organisers Email	Email field	
The email address of the organiser. If provided an 'email organiser' link is displayed. Field not displayed to editor until an organiser has been entered.		
Planner	Text field	
The name of the planner.		
Controller	Text field	
The name of the controller.		

<b>Directions</b>	Text Area field		
Free text giving directions to the event.			
<b>Facilities</b>	Text Area field		
Free text defining the facilities available at the event.			
<b>Terrain</b>	Text Area field		
Free text describing the terrain being used at the event.			
<b>Map</b>	Text Area field		
Free text describing the event map.			
<b>Registration</b>	Text Area field		
Free text describing the registration process.			
<b>Courses</b>	Text Area field		
Free text describing the courses on offer.			
<b>Entry Details</b>	Text Area field		
Free text describing the entry process.			
<b>MapTypes Document</b>	True / False field		
A switch controlling the display of a link to the MapTypes site.			
<b>Entry Cost</b>	Text Area field		
Free text defining the cost of entry.			
<b>Helpers</b>	Text Area field		
Free text as required.			
<b>Helpers Document</b>	True / False field		
A switch controlling the display of a link to the helpers document.			





## Summer Series

These fields are used when editing the Summer series page for general results handling.

<b>Results Link</b>	Url field
The link to the Google Docs results document.	
<b>Display Link</b>	True / False field
A switch controlling the display of the results link.	
<b>Organisers Report</b>	Text Area Field
Free text for the co-ordinators end of season report	
<b>Display Report</b>	True / False field
A switch controlling the display of the organisers report.	

## Results Data

These fields are used when creating a new Result posting. Note posting of Summer events is not supported, so these fields are applicable to all other event types.

<b>Event Date</b>	Date Picker field	
The date of the event. Required		
<b>Event Type</b>	Select field	
The type of the event. Required		
<b>Event Results</b>	Accordion field	
Expandable control containing the following fields.		
<b>Results</b>	File field	
A file field allowing the upload of a main results file.		
<b>Splits</b>	File field	
A file field allowing the upload of a main splits file.		
<b>Results Link IDs</b>	Accordion field	
Expandable control containing the following fields.		
<b>Facebook Event ID</b>	Text field	



A simple number appended to the base Facebook url.	
SplitsBrowser ID	Text field
A simple number appended to the base Splitsbrowser url.	
WinSplits ID	Text field
A simple number appended to the base Winsplits url.	
RouteGadget ID	Text field
A simple number appended to the base Routegadget url.	
<b>Query Links</b>	Accordion field
Expandable control containing the following fields.	
Name	Text field
The name of the person handling results queries.	
Email	Email field
The email address of the person above	
<b>Officials Comments</b>	Accordion field
Expandable control containing the following fields.	
Organisers Comments	Text Area field
The name of the person handling results queries.	
Planners Comments	Text Area field
The email address of the person above	
Controllers Comments	Text Area field
The email address of the person above	

## News Data

These fields are used when creating a new TVOC News posting.

<b>News Attachment 1</b>	File field
A file field allowing the upload of an attachment file.	
<b>News Attachment 2</b>	File field
A file field allowing the upload of an attachment file.	
<b>Expiry Data</b>	Date Picker field
Date on which item will no longer be visible on the home page.	

## Club Champions

These fields are used when creating a new Club Champions posting.

<b>Year</b>	Text field
The year of the championship. Required.	
<b>Venue</b>	Text field
The location of the event. This field is displayed following the preliminary text field. Required.	
<b>Date</b>	Date Picker field
The date of the event. This field is displayed following the venue value. Required.	
<b>Prelim Text</b>	Text field
Text to display before the Venue and Date fields. Defaults to 'Championship held at -'. Required.	
<b>Champions Class 1</b>	Accordion field
Expandable control containing the following fields.	
<b>Class</b>	Text field
A text string defining the class, i.e. Super Junior (12-). Required.	
<b>Male</b>	Text field
The male winner of the class, if any.	

Female	Text field
The female winner of the class, if any.	

The above class is repeated for 6 more classes, for a total of seven classes.

The number of classes cannot be changed by an Editor. The field group and the template displaying the data can only be modified by an Administrator.

## Contact Data

A set of fields defining the name of the current officer for the role, and the relevant email address and are used when editing the Contact Us page. All fields are currently set to required.

<b>Chairman</b>	Text field
The name of the Chairman. A phone number is optional.	
<b>Chairmans Email</b>	Email field
The email address of the Chairman. Currently set to chairman@tvoc.org.uk	

Similar structure to the above for all other officials.

## Permanent Data

These fields are used when editing the permanent course page.

<b>1<sup>st</sup> Location</b>	Accordion field
Expandable control containing the following fields.	
Location	Text field
The name of the area.	
Image	Image field
The link to the image of the area, stored in the media system.	
NGR	Url field
The link to the above location. It is recommended for consistency that Google Maps are used for this. If provided, the location becomes a link. Field not displayed to editor until a location has been provided.	

Notes	Text Area field
Free text describing the area.	
Download Link	Url field
The link to the map stored in the media system.	
Instructions Link	Url field
The link to the instructions file stored in the media system.	

The above structure is repeated for 7 more locations, for a total of eight locations.

The number of locations cannot be changed by an Editor. The field group and the template displaying the data can only be modified by an Administrator.

If the map is available from the BO website, then the download links should be left empty and suitable wording added to the Notes field.