



TVOC Club meeting: Minutes

Held at 8pm on Tuesday 18th September 2018 at The Merry Bells, Wheatley

Present: Neville Baker (Chair), Martin Ricketts (Treasurer), John Dalton (Secretary, Minutes), Chris Poole (Vice-chair), Yvonne Hodson, Bob Beresford, Robin Bishop, Jon Wheatcroft, Glynis Wheatcroft, Marie-Anne Fischer, Nat Skidmore

Apologies for absence: Andrew Chalmers, Heidi Lloyd

1. Matters Arising from previous Club Meeting

a) TVOC equipment insurance arrangements

ACTION: Final list now being submitted to insurance company by Martin

b) Documentation of information about previously-used areas for Planners and others
Neville Baker search archives for relevant information. **IN PROGRESS**

c) Timing Systems: Report back from the Timing Systems Working Group (Robin Bishop)
Nothing new to report from Robin. Nat Skidmore asked if we were collecting, or had had any club feedback.

d) Club Kit (Heidi Lloyd)

Jackets

ACTIONS:

- Martin Ricketts to liaise with Heidi regarding new jacket order numbers

It was **AGREED** that the officers of the club can agree on jacket order numbers without further reference to another club meeting.

O tops

Heidi is currently in the process of finalising 3 designs for members to vote on and hope to have ordered the Jackets and Tops before the November meeting.

The following was **AGREED**:

- Juniors will continue to receive a free O top. However, juniors will only get a new O Top when they grow out of their current one and have returned it.

e) TVOC representation at SCOA meetings

Richard will not be able to attend the SCOA meeting on Thursday 20th September.

Martin Ricketts has kindly agreed to attend on the 20th September on TVOC's behalf. **ACTION COMPLETE**

f) Confirmation of Marie-Anne Fischer as authorised signatory of TVOC's Barclays Bank Accounts

It was noted that the TVOC Constitution makes no reference to on-line banking authorisation. John Dalton has drafted an updated Constitution to be proposed for agreement at the next TVOC AGM. This will be circulated with a formal agenda for the meeting during October. **ACTION COMPLETE**

g) Proposed new web site design (Steve Stone, Alun Jones, Nat Skidmore)

Nat Skidmore reported good progress. Significant behind-the-scenes work has been completed by Steve using the Wordpress tool. In the future, simply logging into the site will enable editing of web site content. The event calendar will be easier to administer. There will be some simplification of the web site layout. The new site will work well on mobile devices.

Once a bit more work has been completed, we will seek comments from a wider group, and Alun Jones and Nat will coordinate feedback.

Members are welcome to review the work in progress at the following URL: <http://dev.tvoc.org.uk>



h) OCAD 2018 (Bob Beresford)

Bob reported that there is currently an introductory offer to buy the latest OCAD which will be a subscription model (like Microsoft Office 365), with no other purchasing options available in future. There are now team subscriptions not previously available. These offers expire at the end of October.

It was **AGREED** to take the OCAD upgrade offer to upgrade all TVOC'S OCAD licenses (v11 and v12) to the new model at a cost of about £1,200 for the first three years.

ACTION: Martin Ricketts to complete the upgrade

2. Arrangements for AGM

- Date confirmed as Saturday 17th November at Brill Village Hall.
- The TVOC AGM will start at 6:00 pm, followed by the TVOC Annual Dinner and Prize Giving at 7:00 pm.
- You must book in advance for the TVOC Annual Dinner through Sue Buxton (Tel: 07884 043288 or buxtons[at]wycombeabbey.com)
- Jane Varney will be the caterer. She is planning on keeping the price the same as last year £23.00 per head.
- Mike Edwards to be invited to attend (as CC18 Controller)
- Mike Edwards to be asked if he would like to be the speaker, too

ACTION: Neville Baker to contact Mike Edwards

3. Recent Club Successes

British Sprint Championships

- 1st M65 Neville Baker
- 1st W20 Fiona Bunn
- 2nd M80 John Thompson
- 2nd W80 Jenny Thompson
- 3rd W14 Carys Sharp

British Middle Distance Championships

- 1st W80 Jenny Thompson
- 2nd W20 Fiona Bunn
- 3rd M18 David Bunn

Fiona Bunn ran in the recent Senior Home Internationals

British orienteering Racing Challenge: Gold Award Colin Palmer
 Bronze Award Roger Cliffe

British Orienteering Navigation Challenge Lyra Cooper
 Max Cooper

4. Past events:

a) Thame Urban Race, Sunday 9th September

Jon and Glynis shared a summary of their thoughts as Organiser of the event.

The positives – what went well

- Thanks to Mike Shires for not only mapping, but also organising publicity and advertising, and obtaining sponsorship and use of the Town Hall as an Event Centre
- The map was very well received, and the courses were deemed quite excellent by all who commented.
- Lots of newcomers/residents/family groups entered. Most enjoyed themselves & many said they would come again.
- The vouchers from sponsors Rumseys were well used by competitors. The TVOC helpers vouchers were well used too. (about 27 x £5)
- Thame Town Council would like the event to be come annual
- The event should make a surplus



What went less well / lessons for the future, perhaps

- We set the event up so that it was difficult (or impossible for some!) to pre-enter a *course*.
- In spite of our best efforts, our language still confused newcomers. 'Course closing' was equated with 'entry closing'. We failed to make it clear that in this type of event controls should be visited in numerical order.
- We had some strange computer network problems that took some time to settle down early on in the morning. These will get looked into further
- One of the few unsecured controls was moved. There was no timely complaint/protest. One competitor later objected to the preceding leg not being excluded. It was suggested that the moving was not malicious but with good intent (ie to a better/easier to find location.) Are our control labels appropriately worded +/- explicit enough?
- In spite of suggesting that high viz tops should be worn, very few on courses 1-5 did. Was our wording sufficiently forceful to 'cover our backs' in the event of an accident?
The meeting **AGREED** that all necessary risk assessments and safety precautions for the event had been undertaken by the Organisers.
- A post-race proposal is that we charge family groups *at least* the EOD adult rate + £1 & provide at least two maps *in future*
- Perhaps all the efforts (and expenditure) in publicity did not provide the uplift in entry that we had hoped for. This was a bit disappointing. Facebook continues to be the most useful publicity tool for events.

5. Club Development (Robin Bishop)

The group has not met.

6. JK 2019

Neville commented that all appeared to be going well. Jon commented that JK Coordinator, Di Smith, was expecting volunteer helpers to be coming forward now through the club volunteer contact (Jon Wheatcroft for TVOC).

Alun Jones reported that Allan Farrington at EMIT UK has offered to run the results at the Chiltern Challenge 2019 event at no charge (other than card hire cost - so we cannot use our own cards). This allows some TVOC people to gain experience of download screens on EMIT software, in preparation for them doing download at the JK. I recommend we accept his offer.

This was **AGREED** at the meeting. **ACTION:** John Dalton to share with Alun.

7. Future Events: see <http://tinyurl.com/TVOC-plans>

NOTE: The meeting should now be reviewing newly appointed Planners and Controllers for Level C events. (Level B events are reviewed by SCOA).

SEE APPENDIX FOR FULL DETAILS OF ALL EVENTS CURRENTLY PLANNED

8. Saturday Series (Nat Skidmore)

Nat reported the following:

- A set of accounts is being prepared for the year
- We had a good series of events. Unfortunately, we had to cancel the Bradenham event because of snow
- An estimated surplus of £2,000 is expected
- The next season's events are being coordinated now. Possible areas may include:
 - Christmas Common. March/April 2019. Would require a minor refresh of the map. Martin Ricketts offered
 - Hill end during the winter
 - Hodgemoor. May 2019. Robin Bishop might be able to update the map
 - The Oxford Parks in the summer

Andrew Chalmers reported that he had just finished updating the Waddesdon map for Mike's event on 20th October 2018.



9. Summer Series 2018 (Chris Poole)

Chris reported that:

- The 2018 series went well
- He is considering what to do in 2019
- It was very difficult to find enough volunteer Planners/Organisers
- Numbers were about the same as the last 3-4 years, at about 17/18 on average
- Should we continue with the programme? There would be an outcry if we did not continue
- 4 people have already offered to Plan/Organise next year
- Chris proposed that we do continue, with the following suggestions:
 - Include some urban areas
 - Ensure a good fit with the Saturday Series and Oxford Street Series
 - Perhaps run events over a longer period during the summer
- Chris will organise accordingly

10. Oxford Street Series (Robin Bishop)

- New series starts on Tuesday after the meeting
- Currently have 6 Organiser/Planners for 8/9 events
- We do need to find a way to provide additional help to support beginners at the start of each event. This is too much for the Planner/Organiser to take on
- Robin suggested writing up an information pack, and getting some extra help lined up before each event

11. Other Mapping Topics

None

SUBSEQUENT COMMENT FROM ROGER THETFORD:

We should be making sure that all maps conform to the ISOM 2017 standard, and particularly those used for major events.

I believe that the latest versions of OCAD can make a check for breaches of the standard: typically features breaching the 'minimum separation' limit. I can state that this check is definitely worth doing!

12. Officers Reports

- a) Chairman: Nothing further
- b) Treasurer: Nothing further
- c) Secretary: Nothing further
- d) Captain: Nothing further
- e) Membership Secretary: Nothing further

13. Situations Vacant

Role	Previous Holder	Comments
Team Leader, Registration and Results	Alun Jones	Two possible candidates for the team have surfaced that Alun is talking to. However, no candidate has yet volunteered to take the Team Leader role over.
Magazine Editor	Ian Buxton	Is it time to consider dropping a paper copy of the magazine? Would this help in any way? TO BE DISCUSSED AT NEXT MEETING



14. Any Other Business

a) TVOC Club Membership Fees for 2019

The Membership Secretary commented that she had received the British Orienteering Annual Return paperwork for submission by the end of October. These had NOT arrived in the Secretary's inbox for some reason.

The following were **AGREED**:

- Club Membership would remain as per recent previous years. £8 for an adult or family. FOC for juniors
- John Dalton would submit all the necessary paperwork back to British Orienteering
- Martin Ricketts would set up an on-line payment for the British Orienteering club membership fee

b) Updates from Fiona Bunn

1. Fiona and David are currently making a map of South Abingdon which could possibly be used for a future urban event
The meeting was delighted to hear this. Thank you.
2. Fiona (after discussion with Joel Taylor) believe we should revive the role of TVOC Junior rep. We believe we could do a bit more to encourage TVOC juniors, possibly with the aim of getting some teams in the YBT or Peter Palmers. If anyone has any ideas of what we can do, that would be good. As Fiona is at university for much of the season, it might be worth finding someone who could be a bit more present to either take over the role or share the role with me (Joel was interested).

The meeting was in complete support for this.

ACTION: John Dalton to report back to Fiona on the meeting's behalf.

c) Future of the String Course (Ben Green)

Ben provided some thoughts before the meeting. In summary:

- There hasn't been a String Course for quite some time.
- Ben generally hasn't run them at Saturday Series
- Ben has two young kids it's logistically very difficult to pack everyone and everything into the car and get the event set up, especially if it's wet.
- It can be difficult to get help, especially with the set up.
- Take-up is often very small - around 10 entries usually, and often a good number of those are older kids who just want to race their friends around having already done the white or the yellow.
- Making the map is usually a waste of time.
- Speaking as a parent, a well-planned white course is just as much fun for young kids.
- In summary, Ben is inclined to the view that we should ditch the string course. However, we should compensate by planning good White courses that:
 - Start very near assembly
 - Have lots and lots of controls, all easily accessible, and many of them "just around the corner"

The meeting had a lot of sympathy with Ben's comments.

Alternatives to the String Course to be discussed and considered in more detail at the next meeting.

d) Re-location of TVOC Club Championships (Neville Baker / Alison Smith)

The location of the initial event chosen as the TVOC Club Championships has changed, making it less attractive as a venue for the Club Championships.

The venue for this year's TVOC club championships has been changed from Collingbourne on 28 October to the 'Jack of Herts' event at Northaw on Sunday 21st October (<https://www.herts-orienteeing.club/events/event/northaw-181014/>). This is because the Collingbourne event was moved to a different area that was too far away.

Northaw is highly runnable mixed deciduous woodland on a slope with contour detail, so it should be a great area.



If you want to be eligible for the club champs, please enter the appropriate course for your age class as listed below (running up is allowed, of course). Entry is in advance via Fabian4.

Super Junior	M12- Orange	W12- Orange
Junior	M14- Light Green	W14- Light Green
Intermediate	M16-18 Blue	W16-18 Green
Senior Open	Brown	Women's Open Blue
Veteran	M45+ Blue	W45+ Green
Super-Vet	M60+ Green	W60+ Short Green
Ultra-Vet	M70+ Green	W70+ Short Green
Hyper-Vet	M80+ Short Green	W80+ Short Green

e) Jonathan Fairn Trophy (Neville Baker)

The trophy is still in the hands of Neville Baker as it was never picked up by 2017 winner, Julian Birkinshaw. The meeting **AGREED** that the next winner should ensure Julian's name is engraved on the trophy, at the club's expense.

Date of next meeting:

Confirmed as 8pm on Tuesday 20th November 2018 at The Merry Bells, Wheatley.

Agenda to include: First Aiders



APPENDIX: Future Events

Changes and additions since the previous version of the Minutes are shown in red

2018

a) Shotover (Sunday 2nd December 2018, Level C)

Organiser: Ali Kempson and Gary Mills, **Planner:** Dave Kingham, **Controller:** Mike Bennett, HH, **Mapper:** Martin Ricketts

THESE WERE APPROVED BY TVOC IN THE MEETING

Alun has suggested to Gary that he produce a flyer.

ACTION: Neville to check in with Gary

Map:

Map in hand by Martin Ricketts. Martin has the BUCS updates done for Shotover. The map needs to be geo-referenced. Martin expects to get a map to Dave Kingham shortly.

2019

Should be Penn Wood, Common Wood and possibly Penn Estate

Permission was given by Woodland Trust for Penn Wood (after some discussion)

b) Chiltern Challenge 2019, Penn Wood, Common Wood (and possibly Penn Estate), subject to permission (Sunday 17th February 2019, Level B)

Organiser: Mark Thompson. **Planner:** Neville Baker. **Controller:** Keith Downing, assisted by Steve Hardy (both of SMOC) **Mapper:** Bob Beresford

Bob reported that permission was given by Woodland Trust for Penn Wood (after some discussion).

ACTIONS:

- John Dalton to go back to all land-owners and third parties to inform them of this withdrawal
ACTION WAS ON HOLD UNTIL CONFIRMATION OF PENN WOODS
- Neville Baker to obtain SCOA agreement to Planner, Organiser and Controller

Map:

Bob Beresford. **Will be updated to the ISOM 2017 standard.**

c) Bicester Urban (Sunday 30th June 2019, Urban, Level C)

Organiser: tbc. **Planner:** Neville Baker. **Controller:** tbc, **Mapper:** Mike Hampton (OD).

This event needs an Organiser in order to be viable.

Neville has had no feedback or reaction from Bicester Council. Neville will give this one more week. Alternative venues might be Grove, Didcot or Abingdon?

Map:

Mike Hampton (OD). He seems happy to become involved in making the map.

John Dalton is in contact with Mike Hampton. Since the meeting, Mike has confirmed he would create this map in the Autumn of 2018.

ACTION: John Dalton to keep Mike Hampton aware of the situation

d) Wendover (Sunday 10th November 2019, Level C)

Organiser: Adam Poole. **Planner:** Chris Poole. **Controller:** tbc, **Mapper:** Jim Prowting.

THESE WERE APPROVED BY TVOC IN THE MEETING

ACTION: John Dalton to contact Adam Poole to assist with car parking permission. **ACTION COMPLETE**



Provisional permission has been obtained from RAF Halton to park on the base. However, a new Station Commander is due shortly and they may raise concerns. Alternative parking areas might be the Library Services area and/or the former catholic church area.

Map:

Jim Prowting?

2020

e) Hambleden (British Nights, Saturday 22nd February 2020, Level A).

Organiser: tbc, **Planner:** Neville Baker, **Controller:** Requested, **Mapper:** Mark Thompson and John Farren.

Permission **AGREED** verbally. With possibility of camping / campervans. Land access fees agreed as acceptable to the meeting.

ACTION: John Dalton to ensure access for mapping is requested for February 2019.

Map:

UPDATE FROM MARK THOMPSON:

Hambleden mapping planned 1/2Q 2019 for the double header event in 2020

I plan to start the remapping/mapping update once the shooting season has ended. John Farren wants to play with the Environment Agency Lidar data which covers half of the area. We will need permission and access from Early February 2019 onwards. John Dalton: are you willing to coordinate? If not I can approach them.

f) Hambleden (Chiltern Challenge, Sunday 23rd February 2020, Level B).

Organiser: tbc, **Planner:** Neville Baker?, **Controller:** Requested, **Mapper:** Mark Thompson and John Farren.

John reported that Hambleden have given provisional permission for this event