



TVOC Club meeting: Minutes

Held at 8pm on Tuesday 20th March 2018 at The Merry Bells, Wheatley

Present: Chris Poole (Chair), Martin Ricketts (Treasurer), John Dalton, (Secretary, minutes), Yvonne Hodson, Marie-Anne Fischer, Robin Bishop

Apologies for absence: Neville Baker, Bob Beresford, Jon and Glynis Wheatcroft, Heidi Lloyd, Nat Skidmore, John Farren

1. Matters Arising from previous Club Meeting

a) TVOC equipment insurance arrangements

Final submission to be confirmed as having been made.

b) Planners Checklist

The meeting formally wanted to thank Mark Thompson for his hard work in creating such a useful and significant document for the club.

ACTION: John Dalton to convey the club's formal thanks to Mark. **ACTION COMPLETE**

c) Documentation of information for Planners and others

Neville Baker agreed to search his archives for relevant information to be provided. This was considered to be information from the most recent event held on the area (whenever that was).

IN PROGRESS

d) Timing Systems: Report back from the Timing Systems Working Group

Robin confirmed that the Timing Systems Work Group does not feel that it will be able to make a rapid decision on new timing systems.

Robin has submitted a TVOC status report to SCOA. We have not had any feedback from this report.

Robin reported that, in addition to TVOC, other EMIT clubs in the region have also been re-batterying their EMIT control units.

The meeting noted Alun Jones' previous comment that that the club is down to less than 100 working EMIT cards. Under the above circumstance, the meeting therefore suggested a purchase of 20 new Emit cards (approximately £900-£1,000) be **PROPOSED FOR FORMAL AGREEMENT AT THE NEXT TVOC MEETING.**

e) Club Tents (Alun Jones)

The following were **AGREED** previously:

- Alun is authorised to spend £50 for tent spares etc.
- Alun is authorised to buy another tent second hand on Ebay up to a cost of £100 if one comes up.

Alun reported that he has spent some money on a new tent bag and a supply of pegs. However, he has not seen any more tents on Ebay.

f) Club Kit (Peter Riches)

Heidi Lloyd has offered to take over this role from Peter Riches.

Heidi reported that she has contacted Ultrasport to replenish our stock of O Tops as we have run out of some sizes. They are not supplying them anymore.

She is getting quotes elsewhere, and from their suggested replacement supplier. She passed swatches and an example top to Marie-Anne Fischer to take to the committee meeting.

The following feedback was provided to the meeting by Nigel Bunn:

Although I have a TVOC top, I very rarely wear it: The shape is oddly proportioned, the material is too thick, it holds too much water and the seams are uncomfortable. I would therefore strongly support NOT going back to Ultrasport's suppliers.



The most important issue I would say is the material which needs to be thinner/lighter and better wicking/drying. The Fastrax fabric, being a running vest fabric should be good at wicking but not sure if it will snag/rip on branches/ brambles compared to tops designed for orienteering (?).

You say the "Team Colours" is similar to the existing. If that means the fabric and seams are similar then that would have some of the same problems as the existing tops.

The orienteering tops that I use are ones which I bought at previous Lakes 5 day and Scottish 6 day events: both were made by a Bulgarian company that used to be called Siven but is now called Bryzosport <https://www.bryzosport.com/orienteeringshirts> and the fabric, styling, shape is very good for orienteering. They customise for clubs/events so it might be worth seeing what they charge.

Also, fairly recently Simon and Bethany Kippin organised a new design of O top for the South Central Junior Squad. They probably did a bit of research about possible suppliers and ended up with a very good top in a nice comfortable wicking fabric so worth asking them where that came from.

Heide commented that she is happy to look to the European suppliers. So she is happy to be led by the members as to what they want and if cost is not a limiting factor then I can get quotes from Siven, Noname, Trimtex? etc.

The recommendations of the meeting were:

- Obtain a quote from Bulgarian company that used to be called Siven but is now called Bryzosport <https://www.bryzosport.com/orienteeringshirts> as suggested by Nigel Bunn
- Contact Simon and Bethany Kippin to determine the research they did before purchasing tops for the SCOA Junior Squad

g) Basildon Park (Jon Wheatcroft)

This is a BKO area, near Streatley. BKO don't seem to make use of it. It would be an excellent Saturday Series area if nothing else.

ACTION CARRIED OVER: Jon Wheatcroft to contact Fiona Clough at BKO in case there is an opportunity to bring it back into use.

h) Schools Mapping (John Dalton)

John had 2 contacts seeking mapping of schools. Bob Beresford offered to look into them.

ACTION: John Dalton to share details with Bob. **ACTION COMPLETE**

2. Recent Club Successes

British Nights on 24th Feb. Not many people from TVOC went so here's all -

- Anne Edwards 1st W21S
- Bethany Kippin 2nd W18
- Jim Prowting - 3rd M70
- Inara Gipsle 4th W65
- Simon Kippin 9th M45
- Mikhail Gryaznevich 12th M60
- Roger Thetford 14th M55

There were 22 top 3 places at the SCOA champs on Jan 28th. Winners were:

- Stephen Cunnane M10
- Joel Taylor M14
- Paul Taylor M35
- Ben Green M40
- Gary Walford M50
- Alun Jones M55
- Cary Sharp W14
- Bethany Kippin W18
- Yvonne Hodson W70
- Jenny Thompson W80



The meeting wished to convey its thanks regarding the CompassSport Cup to:

- Alison Smith for coordinating TVOC's entries
- Everyone who was able to compete for TVOC at the event

3. Past events:

PREVIOUS ACTIONS:

British Middle Distance Championships

- John Dalton to formally thank Jim Prowting, Mark Thompson and Peter Riches for their sterling efforts **ACTION COMPLETE**

Recent Events:

- RAF Halton and Wendover (Saturday 20th January 2018)
Alun Jones reported that this event looked successful.

The surplus is estimated to be about £600 based on income of £2,100 and expenses of £1,500.

It was noted that:

- We were not charging for car parking
- The fee levels were purposefully set towards Saturday Series levels
- BUCS event (cancelled, 3rd March 2018)
John Dalton reported that this event had, unfortunately, been cancelled due to the conditions around the UK making it difficult for competitors to travel. The car park field and Bradenham itself were in good condition on the 3rd March.

John Dalton wanted to thank everyone who had offered their help to this event. He particularly thanked both Alun Jones and Jon Wheatcroft who had each offered to undertake complex roles in support of the event.

At the time of the meeting, Jamie Parkinson was exploring new dates of 28 and 29 April for BUCS. However, this clashes with our planned Saturday Series at Shotover.

Also, TVOC had had to cancel the re-arranged Saturday Series date of the 24th March due to a very wet car parking field at Bradenham. It was noted that we may still have a wet field on the 28/29 April.

John apologised that he will be away from shortly after the Chiltern Challenge until after the re-arranged BUCS event.

ACTIONS:

- John Dalton to consult with Nat Skidmore about continued liaison with OUOC about the BUCS event. This must take into account any embargo associated with Bradenham given we are now planning to use it for the CC19
- John Dalton to seek permission on OUOC's behalf from the NT
- John Dalton to seek permission from the farmer, Andrew, to use the car park field again
- Feedback received by John Dalton following Abington Urban event (28th August 2017)
John Dalton recently received an email from a resident of Abingdon who was concerned that the event had utilised gardens and car parks of Jackman Close that were private property owned by Kingsdale Court Ltd. The resident did not believe that TVOC had permission to use these areas, and wanted assurances from TVOC that, if an error had occurred, that this would not happen again.

John has contacted both the Mapper and the Organiser of the event to clarify the position. John has regularly replied to the email received to update the resident.

The following **ACTIONS** were agreed:

- Martin Ricketts to mark the Kingsdale Court Ltd. property around Jackman Close as OOB on the latest version of the Abington map



- Before any future event at Abingdon, contact Kingsdale Court Ltd. to formally request permission from them

4. Club Development (Robin Bishop)

Note that Ben Green, Seamus Cunnane and Robin Bishop have now qualified as Level C Controllers.

The following were discussed briefly:

- Identifying more Organisers
- Helping Organisers develop through the event hierarchy (D → C → B → A)

In addition, the need to develop more mappers was discussed. The following were proposed by Mark Thompson:

1. Assign designated mappers to the various maps. This has been discussed previously. For example, Jim Prowting has taken over responsibility for Wendover.
2. Try to bring on the next generation of mappers. For example, organise a beginners' course similar to the one Andrew Chalmers did some years ago. This brought on Bob who has since created and maintained the Penn map.

The following **ACTIONS** were taken:

- If anyone is interested in learning more about mapping, or a mapping course, can they contact John Dalton in the first instance.
- If anyone wants to see what mapping involves, can they contact Martin Ricketts, who is happy to show people and let the shadow him to see what is involved as a mapper
- Marie-Anne offered to write to the current TVOC mappers to identify some dates and areas that they might be available to allow others to shadow them

3. Focus on using LIDAR data on maps. LIDAR is the future so we might organise a course on building a new map using LIDAR. Perhaps Simon Errington might be interested? (See more information on LIDAR below).

It was also suggested to plan a number of articles on a particular theme in future TVoiCe newsletters. Mapping would be one such theme.

TO BE DISCUSSED AGAIN AT THE NEXT MEETING

5. JK 2019

Alun Jones provided the following comments:

We are no longer offering areas and officials. So we should be trying to help elsewhere. I have agreed to be entries secretary, but there are lots of other roles to be filled. And we need someone to organise helpers from within the club.

TVOC had received a separate email from Di Smith with the following text, plus attachment showing all vacant JK roles:

This email is being sent to all the current JK2019 team (except Controllers and IOF advisors) and copied to chairs or contacts at all the clubs involved. I urge you all to do whatever you can to generate interest and involvement in your clubs.

The next JK2019 Progress meeting has been set for Saturday 14 April. Katy Stubbs has again kindly agreed to host this.

Right now:

- We only have written permission for Day 3 and are still without an Organiser for the Sprint and both Planner and Organiser for the Relay.
- We do not have a Safety officer, Technical liaison lead or lead on Prize-giving.
- I am attaching the roles summary sheet so that you can see what gaps urgently need to be filled.



Without the above, we are way behind schedule and now have just 12 months to pull this together.

As I write, I believe Charles Bromley Gardner is about to submit applications for use of Windmill Hill and part of Mytchett for the Middle distance event, and for Minley for the Relay. We have been given permission in principle for the Sprint at Aldershot Garrison, but need it in writing. Once that is done, we still need to confirm land access fees so that we can move on the budget as these tend to be the highest costs.

BKO have done a sterling job of getting permissions for Cold Ash but are still waiting for responses about parking.

Terry and I will be at this year's JK. If you want to meet up, our mobiles are on the contact list recently circulated. We are staying near Cannock.

Regards
Di

Could anyone interested in taking a role at the JK please let Neville Baker or John Dalton know.

6. Future Events: see <http://tinyurl.com/TVOC-plans>

NOTE: The meeting should now be reviewing newly appointed Planners and Controllers for Level C events. (Level B events are reviewed by SCOA).

SEE APPENDIX FOR FULL DETAILS OF ALL EVENTS CURRENTLY PLANNED

7. Saturday Series (Nat Skidmore)

Nat reported that it is still a bit of a slog trying to muster a full list of Planner/Organiser volunteers. However, it is hoped that the next season's events can be publicised soon.

Nat confirmed the following will be in the schedule:

- Saturday Series, 19th May 2018, Wittenham Clumps (subject to permission).
- This is the same weekend as the British Orienteering Championships in Scotland

8. Summer Series 2018 (Chris Poole)

So far, out of 9 planned events, we have 5 confirmed. Please contact Chris Poole if you are able to put on a Summer Series event.

9. Oxford Street Series (Robin Bishop)

Programme is going well. Three newcomers came to the previous event. Generally getting a good turn-out (i.e. 25-30). The last event was a bit down at about 19.

10. Other Mapping Topics

Mapping Strategy:

- Exploiting LIDAR data more fully
- OCAD

LIDAR Data (Mark Thompson)

It has been suggested that we should gradually replace our maps with maps drawn using LIDAR. The Environment Agency plan to have full Lidar coverage by 2020. So we need to have a plan to deliver the updated maps. LIDAR is the future so we might organise a course on building a new map using LIDAR. Perhaps Simon Errington might be interested?

Bob Beresford provided the following additional comments:

LIDAR - the Environment Agency have a plan to survey the whole of the UK by 2020 and provide it free!



Unfortunately their 2017/18 plan doesn't cover any of our areas- you can see their plan here:
<https://environment.maps.arcgis.com/apps/Styler/index.html?appid=09b15081af4f48e8a2bb6415a830c1f2>.

There is existing LIDAR data for some areas – e.g. part of Downley/Hughenden, but not Naphill / Bradenham / Park Wood, as can be seen from Bob's O map of the area.

The link for the existing areas (SU89 in this example) are here:
<http://environment.data.gov.uk/ds/survey/index.jsp#/survey?grid=SU89>

There are options to pay for data, from Bluesky for example, if they have it available. Not sure if we would want this or indeed afford it!

Further input from Mark Thompson

Hambleden

- 50% coverage free EA data.
- Might be worth purchasing orthophoto from Bluesky for the event in 2020 in the future.

Hodgemoor

- No EA data but full coverage from Bluesky. £500 ish
- I suggest we buy IF we use the area for a level C, as the map is out of date.

Great Hampden

- No EA data but full coverage from Bluesky.
- I realised this too late for CC18 but frankly I would not have had time.
- It's expensive and frankly only worth purchasing if the Estate don't sell off more chunks and we hold another CC there.

Further information from Bob Beresford:

Bradenham etc

- Park Wood - Bluesky Premium 50cm data mostly available - cost ca £550 + VAT
- Bradenham, Great Cookshall, Naphill, Oak Wood- essentially none available anywhere.
- Downley - I've got the free EA data- only a bit of the north end missing.
- Hughenden - I've got the free EA data.
- In summary we could get the top of the map for ca £700, but a whole lot missing in the middle, so not sure it is worth it, even if we do use it for CC19.
- We could wait till EA have the data.

Penn etc

- We have all the LIDAR data and have used it successfully.

The meeting proposed:

- The club consider each area's need for LIDAR data on a case-by-case basis, dependent on the proposed usage of the area and the need for updates
- The club relies on input from the mapper for each area
- The technical / contouring nature of each area be taken into account
- Level A events (and also level B events) may well warrant the use of LIDAR data for mapping. Level C events perhaps less-so
- That we are careful utilising LIDAR data that only covers part of an area as it can be very difficult to match LIDAR data with existing mapping
- The club is happy to pay for LIDAR data where it is considered necessary
- This can be reviewed as LIDAR data becomes more available

OCAD: Bob Beresford:

OCAD are introducing a subscription model from March 2018, with continuous updates as they are done (This is like Adobe Photoshop/Lightroom). This will be the only option in the future. Whilst this has an ongoing annual cost there will be 'OCAD for Teams' subscriptions, and the ability to use OCAD from a server. Maybe this would work for TVOC and allow more people to use it, but with



fewer licences, as not everyone would want to use it at the same time. Details from OCAD are not finalised as yet.

11. Officers Reports

a) Chairman:

Nothing further

b) Treasurer:

The Financial YTD surplus is currently about £1,900. This includes significant surpluses from Penn Wood, RAF Halton and receipts from the British Middles in October. This YTD surplus also takes into account approximately £2,000 paid for re-batterying our EMIT kit

c) Secretary:

Army Reserve attendance at Chiltern Challenge (John Dalton)

Sgt Martin Ryan of the local Army Reserve has asked if he can compete at the Chiltern Challenge, and bring a small stand to promote the Army Reserve. This was agreed by the meeting provided that this were done sensitively and in low-key way. **ACTION:** John Dalton to pass feedback to Martin Ryan.

Cadets Group (John Dalton)

A group of cadets were keen to try orienteering. They were seeking an appropriate evening event for this. Chris Poole suggested that it might be possible to organise some coaching during a Summer Series event if this was demanded. **ACTION:** John Dalton to follow-up.

d) Captain:

Nothing further

e) Membership Secretary:

Marie-Anne asked about the existence of various scout groups and other clubs who appear in the TVOC membership list. She was concerned that we receive no membership income from such organisations, and yet pay for copies of the newsletter to be printed and posted to them. She wondered why such organisations were included on the Newsletter circulation list if they no longer engage with us.

ACTION: Marie-Anne to review the Newsletter list, and take the necessary action to “weed out” any out of date recipients.

12. Any Other Business

a) Waddesdon Medals (Yvonne Hodson)

Yvonne reminded the meeting that we still have the medals surplus from the Waddesdon event

Date of next meeting:

Confirmed as 8pm on Tuesday 15th May 2018 at The Merry Bells, Wheatley.



APPENDIX: Future Events

Changes and additions since the previous meeting are shown in **red**

Alun Jones informed the meeting that he is resigning from finding officials for events. The meeting wanted to convey thanks to Alun for all his efforts in this area. If there are any volunteers to take this role on, please contact either Neville Baker or John Dalton.

2018

a) Great Hampden (Sunday 15th April 2018, Chiltern Challenge, Level B)

Organiser: John Dalton. **Planner:** Robin Bishop. **Controller:** Mike Edwards, RAFO, **Mapper:** Mark Thompson

Entries are trickling in. Final Details are drafted and will be posted soon.

There will be 3 road crossings:

- One from the car park field over the road towards the Start (and back from the Finishes)
- Two across minor roads on the longer courses.

ACTION: Marie-Anne offered to check with Neville Baker that this need was being considered by Neville now that road crossing responsibilities had been handed to the Car Park team.

A Black course has been added now that a new part of the area has been mapped.

Map:

Final mapping updates have been made by Mark Thompson.

Two scales will be used:

- 1:10,000 for the longer courses
- 1:7,500 for the shorter courses

b) Thame Urban (Confirmed as 9th September 2018, Level C)

Organiser: The Wheatcrofts were approved by TVOC at the meeting. **Planner:** Ben Green, **Controller:** Charles Bromley Gardner, **Mapper:** Mike Shires.

THESE WERE APPROVED BY TVOC

Mike Shires (mapper) reported the following:

- Thame Parish Council have confirmed their support.
- Mike has submitted the necessary event permission form
 - Precise locations of Start, Finish and controls can be provided later
- Mike has explored different options for parking, and Registration. The following have been organised
 - Use of the Upper Chamber in the High Street for Registration etc. This has power space for tables, chairs, toilets and some parking for kit vehicles outside
 - There is plenty of car parking for everyone else in Thame as there are several (free on a Sunday) car parks within a 5 minute walk of the Upper Chamber.

Map:

On track.

c) Shotover (**Sunday 9th 2nd December 2018**, Level C (error in these minutes))

Organiser: Ali Kempson and Gary Mills, **Planner:** Dave Kingham, **Controller:** Mike Bennett, HH, **Mapper:** tbc following BUCS event

THESE WERE APPROVED BY TVOC IN THE MEETING

Map:

Martin Ricketts offered to update the map

May need updating, depending on OUOC's efforts for BUCS, and further Oxford City Council work

ACTION: Martin to get the latest map from OUOC



2019

d) Chiltern Challenge, Brادهam, Downley and Naphill (provisional), (Sunday 17th February 2019, Level B)

Organiser: Mark Thompson. **Planner:** ~~Neville Baker~~ Steve Long. **Controller:** tbc, **Mapper:** Bob Beresford

Landowners and other parties for permission are thought by John Dalton to include:

- NT via Matt Shrimpton (just for Bradenham bit SE of the road).
 - **PERMISSION GRANTED** pending agreement from Natural England for SSSI
- West Wycombe Estate for Naphill
 - **PERMISSION GRANTED**
- West Wycombe Estate for Downley Common
 - **PERMISSION GRANTED**
- West Wycombe Estate for Great Cookshall Wood
 - **PERMISSION NOT GRANTED** by person leasing woods from West Wycombe Estate
- Downley Parish Council for Downley Common
 - **PERMISSION GRANTED**
- Downley Common Preservation Society for Downley Common
 - **PERMISSION GRANTED**
- Colin Emery for Oak Wood
 - **PERMISSION REQUESTED BUT NOT YET GRANTED**
-
- NT via Hughenden if we want to use any of Hughenden (not needed)
- Wycombe District Council for Hughenden Park (not needed)
- Andrew Stubbings for car parking at Bradenham
 - **PERMISSION NOT YET GRANTED** but not expected to be a problem subject to the field being dry...

And subsequently:

- NT via Matt Shrimpton (just for Bradenham bit NW of the road, including Park Wood etc.).
 - **PERMISSION GRANTED** pending agreement from Natural England for SSSI

Car parking proposed to be at Bradenham

PREVIOUS ACTION:

Permission for one part (Great Cookshall Woods) is still pending permission from the person leasing the woods.

ACTION: John Dalton to proceed to seek permission from the other parties (NT, Downley Parish Council and Downley Common Preservation Society)

See above note for update on permissions:

Map:

Update from Bob Beresford:

I have updated my complete area map with info provided from BUCS - I had to do this manually as they provided the map in OCAD8. The complete map is now in OCAD11, georeferenced and in ISOM 2017. Updates will be needed if we are going to use it.

I've been and had a look at Naphill Common. **There is extensive tree felling etc ongoing at the minute and I would have thought that much of the northern half of the Common was unusable.** Many of the tracks are feet deep in mud! I hope to go and have another look next week. I believe Steve Long was looking at what might work without Great Cookshall Wood, but I'm sure he would need to use Park Wood - again.

e) JK Relay (Easter April 19-22nd 2019)

See separate section in main Minutes

f) Bicester Urban (Sunday 30th June 2019, Urban, Level C)

Organiser: tbc. **Planner:** Neville Baker. **Controller:** tbc, **Mapper:** Mike Hampton (OD).



This event needs an Organiser.

ACTION: Marie-Anne to check the membership list for a member local to Bicester who we could ask to Organise. Marie-Anne has not been successful in seeking such a volunteer. This event still needs an Organiser.

Map:

Mike Hampton (OD). He seems happy to become involved in making the map.

John Dalton is in contact with Mike Hampton. Since the meeting, Mike has confirmed he would create this map in the Autumn of 2018.

ACTION: John to ask Mike to confirm his fees/expenses for budgetary purposes. **ACTION COMPLETE**

g) Wendover (Sunday 10th November 2019, Level C)

Organiser: tbc, **Planner:** tbc, **Controller** tbc, **Mapper:** tbc.

The meeting felt it unlikely that the FC would be happy TVOC using FC car parking at Wendover.

Map:

The meeting considered that this programme of events (alongside the JK in our region) was sufficient for 2019.

2020

Hambleden

h) Hambleden (British Nights, Saturday 22nd February 2020, Level A).

Organiser: tbc, **Planner:** tbc, **Controller** tbc, **Mapper:** tbc.

UPDATE FROM NEVILLE SINCE MEETING:

the British Night Champs rotates around the Regions but a specific club within the allocated Region takes it on. This is the same for BOC/BRC and Sprint/Middle. Just the JK involves a co-ordinated effort by a whole Region. So for 2020 TVOC doesn't have any "rights" to other SCOA clubs members, we can only ask nicely!

ACTION: John Dalton will now seek to confirm permission for these two events
Permission **AGREED** verbally. With possibility of camping / campervans. Land access fees agreed as acceptable to the meeting.

Map:

i) Hambleden (Chiltern Challenge, Sunday 23rd February 2020, Level B).

Organiser: tbc, **Planner:** tbc, **Controller** tbc, **Mapper:** tbc.

John reported that Hambleden have given provisional permission for this event

Map: